# COMPREHENSIVE ANNUAL FINANCIAL REPORT

of the

Borough of Dunellen Board of Education Dunellen, New Jersey

For the Fiscal Year Ended June 30, 2012

Prepared by

Borough of Dunellen Board of Education Finance Department

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INTRODUCTORY SECTION

#### **DUNELLEN PUBLIC SCHOOLS**

High Street and Lehigh Street Dunellen, New Jersey 08812 Telephone: (732) 968-3226 Facsimile: (732) 968-3513

Mr. Pio Pennisi Superintendent of Schools Mr. Vincent J. Olivo School Board Secretary/ Business Administrator

October 26, 2012

Honorable President and Members of the Board of Education Dunellen School District Dunellen, New Jersey 08812

Dear Board Members:

The comprehensive annual financial report of the Dunellen School District (District) for the fiscal year ended June 30, 2012, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education (Board). To the best of our knowledge and belief, the data presented in this report is accurate in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the District as of June 30, 2012, and the respective changes in financial positions and cash flows, where applicable, thereof for the year ended in conformity with the accounting principles generally accepted in the United States of America. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the general purpose financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and the U.S. Office of Management and Budget Circular A-133, "Audits of State, Local Governments and Non-Profit Organizations", and the State Treasury Circular Letter 04-04-OMB, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid." Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

1.) <u>REPORTING ENTITY AND ITS SERVICES:</u> Dunellen School District is an independent reporting entity within the criteria adopted by the GASB as established by GASB Statement No. 14. All funds and account groups of the District are included in this report. The Dunellen Board of Education and all its schools constitute the District's reporting entity.

The District provides a full range of educational services appropriate to grade levels Pre-K through 12. These include regular and special education for handicapped youngsters. The District's enrollment as of October 15, 2011 was 1176 students. The following details the changes in student enrollment of the District over the last ten years:

Student Enrollment	٠
October 15, 2011	1176
October 15, 2010	1134
October 15, 2009	1152
October 15, 2008	1101
October 15, 2007	1114
October 13, 2006	1104
October 15, 2005	1150
October 15, 2004	1135
October 15, 2003	1121
October 15, 2002	1114

2. <u>ECONOMIC CONDITION AND OUTLOOK</u>: Although Dunellen was relatively stable for a number of years, the recession of 2008 continues to impact employment as it has the state and country. The Middlesex County unemployment rate for 2011 was 8.4% while Dunellen's unemployment rate was higher at 12.5% with 530 people unemployed out of a total labor force of 4,235.

The equalized valuation of real property in 2007 had an increase of \$104,076, 2008 had a slight increase of \$15,000, 2009 had a large increase of \$537,702, 2010 increased \$200,000, 2011 had a slight decrease of \$31,000, and 2012 had an increase of \$280,425.

#### 3. MAJOR INITIATIVES:

Student achievement on NJASK and HSPA continued to be a district focus for the 2011-2012 school year. The following strategies were implemented:

#### District

• Development and implementation of ½ day in-service days focusing on student achievement

#### Faber School

- Benchmark assessments in Language Arts and mathematics, to monitor students' progress throughout the year
- Use of common planning time to review and modify curriculum to ensure its alignment with the Common Core Curriculum Content Standards
- Regular meetings of teachers to plan instruction for targeted students who have not attained proficiency
- Professional development for district staff members

- Monitoring of student attendance and problem solving communication with families regarding student tardiness
- After school test preparation course for students in grades three through five, to increase students' familiarity with the NJASK and provide students with additional practice time
- 2 classroom teachers and 1 administrator will participate in professional development and instructional coaching through the Rutgers Center for Literacy Development
- All Basic Skills students have access to *Study Island* and/or *Reading Eggs* programs to increase students' proficiency in grade level skills
- Implementation of *Fundations* program in all Kindergarten classrooms, along with weekly push-in BSI support
- Basic Skills instruction throughout the school day, to support students in Language Arts and mathematics

#### Lincoln Middle School

- RIISA Rutgers Institute for Improving Student Achievement MA, LA, & Spec Ed teachers in grades 6, 7, & 8 to attend 4 workshops to improve LA scores for all students including those identified by subgroups in AYP.
- Smart Boards installed in math classrooms to intensify interactive learning.
- Every student has writing lab each day.
- Benchmark assessments to monitor student progress
- Restructured before/after school intervention classes for MA & LA to provide tailored individual instruction for additional support and test preparation.
- Basic skills classes in both language arts and math are co-taught.
- Additional basic skills MA classes to be taught 2x a week during the school day that are tailored to student deficiencies.
- Collaborate during team meetings, department meetings and in-service days with focus on NJ ASK scores to set goals and develop strategies to improve student performance in all disciplines.
- Language Arts consultant to work with language arts teachers in order to raise student achievement.
- NJ ASK writing rubrics will be used in all disciplines in order for students to make the connection that the knowledge they have learned is to be applied across the curriculum.

#### Dunellen High School

- Restructuring of BSI Courses in both Math and Language Arts with new teachers.
- Departmental Professional Development to allow BSI Teachers and subject area teachers to develop strategies to target deficiencies.
- Assigning more writing in all subject areas.
- Continued development of the course *Understanding Writing* to address the specific needs of our population.
- Departmental Professional Development between LMS and DHS to discuss subject articulation and areas of academic concern.
- Administering the NJPASS to all 9th and 10th grade students to assist in identifying student deficiencies.

Increasing levels of communication between the district and parents continued as a major initiative for the 2011-2012 school year with focus on expanding the use current hardware and software. The use of the district new "friendly" website was increase by encouraging staff and

school groups to post events, meeting schedules, etc. Also, Administrators were required to use our "Instant Alert" messaging system for general announcements.

Outreach to the community was accomplished through opportunities for senior citizens to read with students, Community Service Projects as part of the high school graduation requirement and two senior luncheons. The district continued to work closely with the borough officials on the joint field house/senior center project and the renovated fields and track at Columbia Park. In addition, the building administration and the superintendent held monthly forums that provided opportunities for member of the community to voice any concerns.

4. <u>INTERNAL ACCOUNTING CONTROLS:</u> Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of Federal and State financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to Federal and State financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

5. <u>BUDGETARY CONTROLS</u>: In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the General Fund and the Special Revenue Fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at June 30, 2012.

6. <u>ACCOUNTING SYSTEM AND REPORTS:</u> The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups. These funds and account groups are explained in "Notes to the Financial Statements", Note 1.

- 7. <u>DEBT ADMINISTRATION</u>: As of June 30, 2012, there was district debt in the amount of \$10,975,000 due to the sale of bonds. The 1994 bonds have been paid off. The refunding of \$4,650,000 of the 1994 series bonds was executed on December 17, 1998 resulting in an average interest rate for the refunded bonds of 4.35%. There is \$1,705,000 outstanding in debt left from this issue. Another successful referendum was held on December 9, 2003 that led to the sale of \$10,420,000 in bonds at a rate of 4.1697% on February 15, 2004. There is \$9,270,000 in debt left from this issue.
- 8. <u>CASH MANAGEMENT:</u> The investment policy of the District is guided in large part by State statute as detailed in "Notes to the Financial Statement", Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law required governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.
- 9. <u>RISK MANAGEMENT:</u> The Board carries various forms of insurance, including but not limited to, general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, and fidelity bonds.
- 10. OTHER INFORMATION: Independent Audit State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The firm of VM Associates, Inc. was selected by the Board. In addition to meeting the requirements set forth in State statutes, the audit also was designed to meet the requirements of the single Audit Act Amendments of 1996 and the related OMB Circular A-133 and State Treasury Circular Letter 04-04-OMB. The auditor's reports related specifically to the single audit are included in the single audit section of this report.
- 11. <u>ACKNOWLEDGMENTS:</u> We would like to express our appreciation to the members of the Dunellen Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully submitted,

Mr. Pio Pennisi

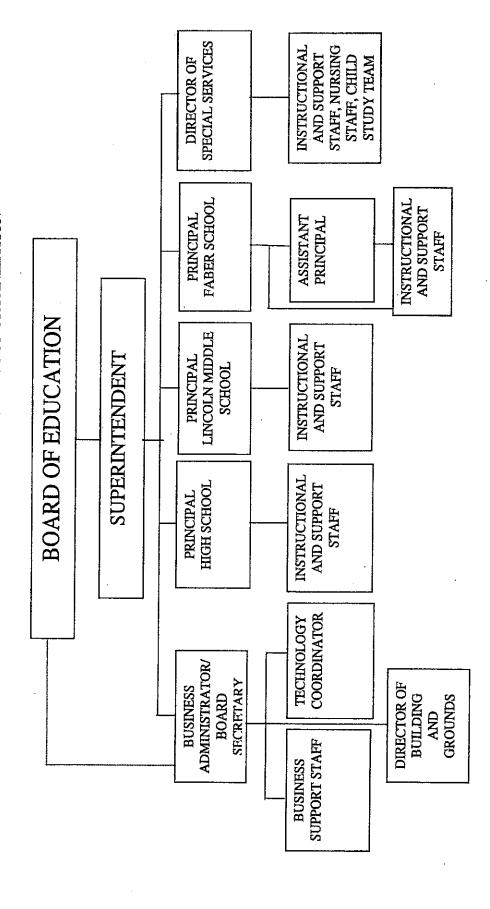
Superintendent of Schools

Vincent J Olivo Business Administrator/

**Board Secretary** 

VJO/ems

DUNELLEN BOARD OF EDUCATION TABLE OF ORGANIZATION



#### BOROUGH OF DUNELLEN BOARD OF EDUCATION **DUNELLEN, NEW JERSEY**

#### **ROSTER OF OFFICIALS JUNE 30, 2012**

Members of the Board of Education		Term Expires
Phillip Heiney 221 Madison Avenue	President	2014
George Johnson Jr. 537 Fourth Street	Vice-President	2014
Peter Buccino 434 Fourth Street	Member	2013
James Cody 339 Oak Parkway	Member	2013
Barbara McGuane 258 South Washington Avenue	Member	2014
John Paul Osborn 432 First Street	Member	2013
James Petrozelli 315 Jackson Avenue	Member	2012
Mr. Jeff Portik 448 Fourth Street	Member	2012
Timothy Wenzel 320 Penfield Place	Member	2012

#### Other Officials

Mr. Pio Pennisi, Superintendent Mr. Vincent J. Olivo, Business Administrator/Board Secretary

Michael T. Catapano, Treasurer of School Moneys

Marc Zitomer, Esq., Board Attorney

# BOROUGH OF DUNELLEN BOARD OF EDUCATION CONSULTANTS AND ADVISORS

#### **Audit Firm**

VM Associates, Inc. P.O. Box 397 Mt. Arlington, New Jersey 07856

#### Attorney

Schenck, Price, Smith & King, LLP 220 Park Avenue P.O. Box 991 Florham Park, New Jersey 07932

#### **Bond Counsel**

Wilentz, Goldman & Spitzer, P.A. 90 Woodbridge Center Drive Woodbridge, New Jersey 07095

#### Official Depository

Provident Savings Bank P.O. Box 48 Jersey City, New Jersey 07303 FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT



### VM ASSOCIATES, INC.

Vincent M. Montanino, RMA, PSA Michael S. Zambito, CPA, RMA Antonia Russo, Associate

#### INDEPENDENT AUDITOR'S REPORT

The Honorable President and Members of the Board of Education Borough of Dunellen School District County of Middlesex, New Jersey

We have audited the accompanying basic financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Dunellen School District as of and for the year ended June 30, 2012, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Borough of Dunellen School District's management. Our responsibility is to express opinions on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Dunellen School District as of June 30, 2012, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated November 16, 2012 on our consideration of the Borough of Dunellen School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

111 Howard Boulevard Suite 212 P.O. Box 397 Mt. Arlington, NJ 07856 Phone: 973-770-5491 Fax: 973-770-5494 vm\_associates@msn.com The Management's Discussion and Analysis on page 14 through 20 and budgetary comparison information on schedules C-1 and C-2 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Dunellen School District's basic financial statements. The accompanying introductory section, and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules and statistical information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and long-term debt schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical information have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations; and New Jersey OMB's Circular 04-04, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Vincent M. Montanino Public School Accountant

Unort M mon

License No. CS000495

Michael S. Zambito

Certified Public Accountant

License No. 20CC00789500

November 16, 2012

# REQUIRED SUPPLEMENTARY INFORMATION - PART I

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Dunellen School District financial activities for the fiscal year ended June 30, 2012. Please read it in conjunction with the transmittal letter on page 1 and the District's financial statements, which begin on page 23.

#### FINANCIAL HIGHLIGHTS

- The District's net assets increased \$422,182.91 as a result of this year's operations. Net assets of our business-type activities increased by \$50,771.50 or 42.37 percent, and net assets of our governmental activities increased by \$371,411.41 or 4.20 percent.
- Total cost of all of the District's programs was \$ 17,122,073.03 in 2011-2012 compared to \$ 16,829,445.40 in 2010-2011.
- During the year, the District had expenses for governmental activities that were \$ 371,411.41 less than the \$17,057,958.68 generated in tax and other program revenues.

#### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on pages 23 and 24) provide information about the activities of the District as a whole and present a longer-term view on the District's finances. Fund financial statements start on page 27. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the District's operation in more detail than the government-wide statements by providing information about the District's most financially significant funds

#### Reporting the District as a Whole

#### The Statement of Net Assets and the Statement of Activities

Our analysis of the District as a whole begins on page 16. One of the most important questions asked about the District's finances is "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net assets and changes in them. You can think of the District's net assets, the difference between assets and liabilities, as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net assets are one indicator whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the District's property tax base, and the condition of the District's capital assets to assess the overall health of the District.

In the Statement of Net Assets and the Statement of Activities, we divide the District into two kinds of activities:

- Governmental activities: most of the District's basic services are reported here, including general administration. Local taxes, tuition and state and federal aid finance most of these activities.
- Business-type-activities: the District has one proprietary fund as shown on pages 31 to 33.

#### Reporting the District's Most Significant Funds

#### **Fund Financial Statements**

Our analysis of the District's major funds begins on page 18. The fund financial statements begin on page 27 and provide detailed information about the most significant funds-not the District as a whole. Some funds are required to be established by State law. The District's two kinds of funds, governmental and proprietary, use different accounting approaches.

Governmental funds: most of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps one determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in a reconciliation on page 29.

Proprietary funds: when the District charges customers for the full cost of the services it provides, these services are reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Activities. In fact, the District's enterprise funds (a component of business type funds) are the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for proprietary funds.

#### The District as Trustee

#### Reporting the District's Fiduciary Responsibilities

The District is the trustee, or *fiduciary*, for the Unemployment Compensation Trust, Scholarship Funds and Agency Funds. All of the District's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets on pages 35 and 36. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

#### THE DISTRICT AS A WHOLE

The District's *combined* net assets changed from a year ago, increasing from \$8,959,469.58 to \$9,381,652.49. Looking at the net assets and net expenses of governmental and business-type activities separately, different stories emerge. Our analysis below focuses on the net assets (Table 1) and changes in net assets (Table 2) of the District's governmental and business-type activities as of June 30.

Table 1 Net Assets

	Govern	mental	Busine	Business-type		Total	
į	Activities		<u>Activites</u>		Primary Government		
	2012	2011	2012	2011	2012	2011	
Current and Other Assets	\$ 1,188,346.50	\$ 651,690.24	\$160,748.31	\$114,468.96	\$ 1,349,094.81	\$ 766,159.20	
Capital Assets	19,627,743.29	20,562,038.35	9,843.89	5,351.74	19,637,587.18	20,567,390.09	
Total Assets	20,816,089.79	21,213,728.59	170,592.20	119,820.70	20,986,681.99	21,333,549.29	
Long-Term Debt Outstanding	11,145,205.00	11,923,521.66		B	11,145,205.00	11,923,521.66	
Other Liabilities	459,824.50	450,558.05			459,824.50	450,558.05	
Total Liabilities	11,605,029.50	12,374,079.71	į <u> </u>		11,605,029.50	12,374,079.71	
Net Assets:			e D				
Invested in Capital Assets, Net			<u> </u>				
of Debt	8,652,743.29	8,782,038.35	9,843.89	5,351.74	8,662,587.18	8,787,390.09	
Restricted	1,041,703.10	460,281.67		7000	1,041,703.10	460,281.67	
Unrestricted (Deficit)	(483,386.10)	(402,671.14)	160,748.31	114,468.96	(322,637.79)	(288,202.18)	
Total Net Assets	\$ 9,211,060.29	\$ 8,839,648.88	\$170,592.20	\$119,820.70	\$ 9,381,652.49	\$ 8,959,469.58	
	-	]					
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Net assets of the District's governmental activities increased 4.20 percent. Unrestricted net assets, the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements — decreased \$80,714.96. Restricted net assets, those restricted mainly for capital projects increased by \$581,421.43. The investment in capital assets, net of debt category decreased \$129,295.06.

Table 2 Changes in Net Assets

	Governmental		Business-Type		Total	
	Acti	<u>vities</u>	Act	ivites	Primary Government	
	2012	<u>2011</u>	<u>2012</u>	<u>2011</u>	2012	2011
Revenues			Victoria			
Program Revenues:	1					
Charges for Services	\$ 50,280.42	\$ 58,656.20	\$221,732.51	\$216,232.57	\$ 272,012.93	\$ 274,888.77
Operating Grants and Contributions	2,873,889.12	2,551,155.98	264,564.75	210,204.55	3,138,453.87	2,761,360.53
General Revenues:						•
Property Taxes	9,369,067.20	9,092,796.77			9,369,067.20	9,092,796.77
Federal and State Aid	4,692,919.60	4,638,896.32			4,692,919.60	4,638,896.32
Interest and Investment Earnings	4,636.01	5,302.07		1	4,636.01	5,302.07
Other General Revenues	67,166.33	49,756.57		-	67,166.33	49,756.57
Total Revenues	17,057,958.68	16,396,563.91	486,297.26	426,437.12	17,544,255.94	16,823,001.03
Program Expenses Including Indirect Expenses						
Instruction:						
Regular	7,430,285.05	7,170,731.21			7,430,285.05	7,170,731.21
Special	1,535,806.49	1,638,542.58			1,535,806.49	1,638,542.58
Other Instruction	620,691.58	583,818.23			620,691.58	583,818.23
Support services:	h E					
Tuition	1,189,457.15	1,040,496.07			1,189,457.15	1,040,496.07
Student and Instruction Related Services	1,757,926.67	1,866,129.97			1,757,926.67	1,866,129.97
School Administrative Services	1,001,478.46	950,705.35			1,001,478.46	950,705.35
General and Business Administrative Services	874,998.54	816,683.62			874,998.54	816,683.62
Plant Operations and Maintenance	1,335,684.23	1,380,279.25			1,335,684.23	1,380,279.25
Pupil Transportation	450,434.30	465,087.66	e e e e e e e e e e e e e e e e e e e		450,434.30	465,087.66
Charter Schools		7,109.00	-1021		-	7,109.00
Interest on Long-Term Debt	460,674.80	494,698.23			460,674.80	494,698.23
Debt Service Assessment	29,110.00				29,110.00	-
Business-Type Activities:						
Food Services	-		435,525.76	415,164.23	435,525.76	415,164.23
Total Expenses	16,686,547.27	16,414,281.17	435,525.76	415,164.23	17,122,073.03	16,829,445.40
Increase (Decrease) in Net Assets	\$ 371,411.41	\$ (17,717.26)	\$ 50,771.50	\$ 11,272.89	\$ 422,182.91	\$ (6,444.37)

THE DISTRICT'S FUNDS

#### **Governmental Activities**

Table 3

Information below compares revenues and expenditures for all governmental fund types for 2011-2012 and 2010-2011.

Revenues by Source:	2011-2012	2010-2011	% Change
Local Tax Levy	\$ 9,829,742.00	\$ 9,587,495.00	2.53%
Tuition Charges	50,280.42	58,656.20	-14.28%
Interest Earned to Investments	4,636.01	5,302.07	-12.56%
Miscellaneous	67,166.33	49,756.57	34.99%
Total - Local Sources	9,951,824.76	9,701,209.84	2.58%
State Sources	6,389,381.92	6,055,624.61	5.51%
Federal Sources	716,752.00	639,729.46	12.04%
Total Revenues	17,057,958.68	16,396,563.91	4.03%

The state of the s			
Expenditures by Function:	2011-2012	2010-2011	% Change
Current:			
Regular Instruction	4,673,148.95	4,563,906.83	2.39%
Special Education	1,111,537.74	1,214,298.27	-8.46%
Other Instruction	468,395.06	501,435.78	-6.59%
Support Services and Undistributed Costs:			
Tuition	1,189,457.15	1,040,496.07	14.32%
Student and Instruction Related Services	1,328,668.33	1,376,199.68	-3.45%
School Administrative Services	714,349.63	697,583.86	2.40%
General and Business Administrative Services	663,488.88	648,880.93	2.25%
Plant Operations and Maintenance	1,258,781.07	1,279,871.73	-1.65%
Pupil Transportation	444,566.86	459,206.01	-3.19%
Employee Benefits	3,350,077.40	3,171,078.44	5.64%
Capital Outlay	33,313.00	7,768.00	328.85%
Capital Outlay-Debt Service Assessment	29,110.00	50,056.00	-41.85%
Charter School	-	7,109.00	-100.00%
Debt Service:			The state of the s
Principal	805,000.00	745,000.00	8.05%
Interest on Long-Term Debt	475,317.51	508,243.01	-6.48%
Total Expenditures	\$16,545,211.58	\$16,271,133.61	1.68%

#### **Business-type Activities**

District's major Enterprise Funds consist of the Food Service. The basic financial statements for the major funds are included in this report. Because the focus on business-type funds is a cost of service measurement or capital maintenance, we have included these funds in Table 4, which demonstrates return on ending assets and return on ending net assets.

Table 4

	The state of the s
THE PROPERTY OF THE PROPERTY O	Food
	<u>Service</u>
Total Assets	\$ 170,592.20
Net Assets	170,592.20
Change in Net Assets	50,771.50
Return on Ending Total Assets	29.76%
Return on Ending Net Assets	29.76%
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#### CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets Table 5

### Capital Assets at Year-end (Net of Depreciation)

	Gover	nmental	Busine	ss-Type	, , , , , , , , , , , , , , , , , , , ,		
	Act	<u>ivities</u>	<u>Acti</u>	<u>Activites</u>		<u>Totals</u>	
	2012	2011	<u>2012</u>	2011	2012	2011	
Land	\$ 76,250.00	\$ 76,250.00	\$ -	\$ -	\$ 76,250.00	\$ 76,250.00	
Land Improvements	262,239.60	262,239.60			262,239.60	262,239.60	
Buildings	16,088,454.27	16,088,454.27			16,088,454.27	16,088,454.27	
Machinery and Equipment	329,920.56	296,607.56	28,675.31	22,585.05	358,595.87	319,192.61	
Construction-in-Progress	15,102,700.86	15,102,700.86			15,102,700.86	15,102,700.86	
Subtotal	31,859,565.29	31,826,252.29	28,675.31	22,585.05	31,888,240.60	31,848,837.34	
Accumulated Depreciation	(12,231,822.00)	(11,264,213.94)	(18,831.42)	(17,233.31)	(12,250,653.42)	(11,281,447.25)	
Totals	\$ 19,627,743.29	\$ 20,562,038.35	\$ 9,843.89	\$ 5,351.74	\$ 19,637,587.18	\$ 20,567,390.09	

This year's major additions in the Governmental Activities included \$33,313.00 for purchases of equipment.

More detailed information about the District capital assets is presented in Note II:C. to the basic financial statements

#### DEBT

At year – end the District had total debt of \$ 11,145,205.00 outstanding versus \$ 11,923,521.66 last year – a decrease of 6.53 percent – as shown in Table 6.

### Outstanding Debt, at year -end Table 6

	Governmental
	Activities
AND	<u>2012</u> <u>2011</u>
Serial Bonds	\$ 10,975,000.00   \$ 11,780,000.00
Compensated Absences	170,205.00 143,521.66
	\$ 11,145,205.00 \$ 11,923,521.66

An analysis of District Debt is presented in Note III:B. to the basic financial statements.

#### BUDGETS

The significant variances between the originally adopted budget for the fiscal year 2011-2012, and the final budget were caused by the treatment of encumbrances that are added to the original budget as well as Board approved transfers. See Exhibit C-1 for more detailed information.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the School Business Administrator, Vincent J. Olivo, Dunellen School District, Dunellen, New Jersey 08812.

BASIC FINANCIAL STATEMENTS

# SECTION A DISTRICT – WIDE FINANCIAL STATEMENTS

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Statement of Net Assets June 30, 2012

	Governmental <u>Activities</u>	Business-type <u>Activities</u>	<u>Total</u>
ASSETS	\$ 708,647.58	\$143,031.18	\$ 851,678.76
Cash and Cash Equivalents Receivables, Net	3 700,047.36 171,664.40	12,898.48	184,562.88
Inventory	171,004.40	4,818.65	4,818.65
Restricted Assets:		4,010.00	4,010.03
Capital Reserve - Cash	1.00		1.00
Maintenance Reserve-Cash	308,033.52		308,033.52
Capital Assets, Net:	19,627,743.29	9,843.89	19,637,587.18
Total Assets	20,816,089.79	170,592.20	20,986,681.99
Total / toocto	20,010,000.70	170,002.20	20,000,001.00
LIABILITIES			
Accounts Payable	144,069.55	_	144,069.55
Bond Interest Payable	206,939.22		206,939.22
Deferred Revenue	108,815.73		108,815.73
Noncurrent Liabilities :	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,
Due Within One Year	810,000.00		810,000.00
Due Beyond One Year	10,335,205.00	-	10,335,205.00
Total Liabilities	11,605,029.50		11,605,029.50
			•
NET ASSETS			
Invested in Capital Assets, Net of Related Debt	8,652,743.29	9,843.89	8,662,587.18
Restricted For:			
Debt Service	0.58		0.58
Other Purposes	1,041,702.52		1,041,702.52
Unrestricted	(483,386.10)	160,748.31	(322,637.79)
Total Net Assets	\$ 9,211,060.29	\$170,592.20	\$ 9,381,652.49

Net (Expense) Revenue and

BOARD OF EDUCATION BOROUGH OF DUNELLEN Statement of Activities For the Year Ended June 30, 2012

			Program Revenues	Se	O	Changes in Net Assets	sets
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental <u>Activities</u>	Business-type <u>Activities</u>	Total
Governmental Activities: Instruction:							
Regular Special Education Other	\$ 7,430,285.05 1,535,806.49 620.691.58	\$ 50,280.42	\$ 829,219.70 756,533.61 54.570.93	і <del>СР</del>	\$ (6,550,784.93) (779,272.88) (566,120.65)	<del>С</del>	\$ (6,550,784.93) (779,272.88) (566.120.65)
Support Services:					,		
Tuition Objected and instance Deleted Section	1,189,457.15		369,452.94		(820,004.21)		(820,004.21)
School Administrative Services	1,757,926.67		211,152,95 90.739.82		(1,546,773,72)		(1,546,73.72)
General and Business Administrative Services	874,998.54		73.351.65		(801.646.89)		(801,646.89)
Plant Operations and Maintenance	1,335,684.23		26,721.22		(1,308,963.01)		(1,308,963.01)
Pupil Transportation	450,434.30		1,471.50		(448,962.80)		(448,962.80)
Interest on Long-Term Debt	460,674.80		460,674.80		•		r
Debt Service Assessment	29,110.00	1	r	E	(29,110.00)	•	(29,110.00)
Total Governmental Activities	16,686,547.27	50,280.42	2,873,889.12		(13,762,377.73)		(13,762,377.73)
Business-Type Activities: Food Service	435,525.76	221,732.51	264,564,75			50,771,50	50.771.50
Total Business-Type Activities	435,525.76	221,732.51	264,564.75	•	ı	50,771.50	50,771.50
Total Primary Government	\$ 17,122,073.03	\$272,012.93	\$ 3,138,453.87	, s	\$ (13,762,377.73)	\$ 50,771.50	\$ (13,711,606.23)
	General Revenues: Taxes:	(	<u>.</u>				
	Property Taxes, Levied for Debt Se Property Taxes, Levied for Debt Se Federal and State Aid Not Restricted	Property Taxes, Levied for Deliteral Pulposes Property Taxes, Levied for Debt Service Principal ederal and State Aid Not Restricted	rai Purposes Service Principal ed		5 6,754,123.00 614,944.20 4,692,919.60		614,944.20 614,944.20 4,692,919.60
	Investment Earnings Miscellaneous Income	gs ome			4,636.01 67,166.33		4,636.01 67,166.33
	Total General Revenues, Special Items, Extraordinary Items and Transfers Change in Net Assets	iues, Special Iter ts	ns, Extraordinary It	tems and Transfers	14,133,789.14 371,411.41	50,771.50	14,133,789.14 422,182.91

The accompanying Notes to Basic Financial Statements are an Integral part of this statement.

Net Assets—Beginning Net Assets—Ending

8,959,469.58 \$ 9,381,652.49

119,820.70 \$ 170,592.20

8,839,648.88 \$ 9,211,060.29

# SECTION B FUND FINANCIAL STATEMENTS

**GOVERNMENTAL FUNDS** 

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Balance Sheet Governmental Funds

June 30, 2012

	General <u>Fund</u>	Special Revenue <u>Fund</u>	Debt Service <u>Fund</u>	Total Governmental <u>Funds</u>
ASSETS				
Cash and Cash Equivalents Receivables From Other Governments Tuition Receivable	\$ 665,915.79 98,445.00 3,640.00	\$ 42,731.21 63,938.00	\$ 0.58	\$ 708,647.58 162,383.00 3,640.00 5,641.40
Other	2,515.22 308,034.52	3,126.18		308,034.52
Restricted Cash and Cash Equivalents Total Assets	\$ 1,078,550.53	\$109,795.39	\$ 0.58	\$ 1,188,346.50
Total Assets	Ψ 1,010,000.00	<u>Ψ 100,100.00</u>	Ψ 0.00	<u> </u>
LIABILITIES AND FUND BALANCES Liabilities: Accounts Payable Deferred Revenue	\$ 143,087.89 2.00	\$ 981.66 108,813.73	\$ -	\$ 144,069.55 108,815.73
Total Liabilities	<u>143,089.89</u>	109,795.39		252,885.28
Fund Balances: Restricted for:				
Capital Reserve Account	1.00			1.00
Maintenance Reserve Account	308,033.52			308,033.52
Excess Surplus-Current Year	218,213.00			218,213.00
Excess Surplus Prior Year Designated for Subsequent Year's Expenditures	46,134.92			46,134.92
Assigned to:	400 707 00			400 707 00
Year End Encumbrances	198,797.00			198,797.00
Designated for Subsequent Year's Expenditures  Debt Service Fund	270,523.08		0.58	270,523.08 0.58
Unassigned:	(400 244 99)			(406 244 99)
General Fund	(106,241,88)			(106,241.88)
Total Fund Balances	935,460.64	<u> </u>	0.58	935,461.22
Total Liabilities and Fund Balances	<u>\$1,078,550.53</u>	\$109,795.39	\$ 0.58	
net assets (A-1)	ed for governmental activitie are different because:			
	as financed capital assets the djustment to net assets for	-		s (206,939.22)
resources and of the assets	s used in governmental active d therefore are not reported is \$31,859,565.29 and the a	in the funds. The	cost	40.007.740.00
is \$12,231,82	2.00 .			19,627,743.29
•	pilities, including bonds paya current period and therefor			(11,145,205.00)
Net assets of go	vernmental activities			\$ 9,211,060.29

### Statement of Revenues, Expenditures, And Changes in Fund Balances Governmental Funds

#### For the Year Ended June 30, 2012

	General <u>Fund</u>	Special Revenue <u>Fund</u>	Debt Service <u>Fund</u>	Total Governmental <u>Funds</u>
REVENUES				
Local Sources:				
Local Tax Levy	\$ 8,754,123.00	\$ -	\$1,075,619.00	\$ 9,829,742.00
Tuition Charges	50,280.42			50,280.42
Interest Earned on Investments	4,636.01			4,636.01
Miscellaneous	39,344.70	27,821.63		67,166.33
Total - Local Sources	8,848,384.13	27,821.63	1,075,619.00	9,951,824.76
State Sources	6,181,948.92	2,735.00	204,698.00	6,389,381.92
Federal Sources	197,457.62	519,294.38		716,752.00
Total Revenues	15,227,790.67	549,851.01	1,280,317.00	17,057,958.68
EXPENDITURES				
Current:				
Regular Instruction	4,472,897.01	200,251.94		4,673,148.95
Special Education Instruction	889,850.00	221,687.74		1,111,537.74
Other Instruction	440,573.43	27,821.63		468,395.06
Support Services and Undistributed Costs:				
Tuition	1,189,457.15			1,189,457.15
Student and Instruction Related Services	1,264,971.93	63,696.40		1,328,668.33
School Administrative Services	714,349.63			714,349.63
General and Business Administrative Services	663,488.88			663,488.88
Plant Operations and Maintenance	1,258,781.07			1,258,781.07
Pupil Transportation	444,566.86			444,566.86
Unallocated Benefits	3,320,577.10	29,500.30		3,350,077.40
Capital Outlay	26,420.00	6,893.00		33,313.00
Capital Outlay-Debt Service Assessment Debt Service:	29,110.00			29,110.00
Principal			805,000.00	805,000.00
Interest and Other Charges	_	_	475,317.51	475,317.51
Total Expenditures	14,715,043.06	549,851.01	1,280,317.51	16,545,211.58
Excess (Deficiency) of Revenues				
Over Expenditures	512,747.61		(0.51)	512,747.10
Net Change in Fund Balances	512,747.61	-	(0.51)	512,747.10
Fund Balance—July 1	422,713.03		1.09	422,714.12
Fund Balance—June 30	\$ 935,460.64	\$ -	\$ 0.58	\$ 935,461.22

# Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2012

Total net change in fund balances - governmental funds (from B-2)		\$ 512,747.10
Arnounts reported for governmental activities in the statement of activities (A-2) are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period.  Depreciation expense Capital outlays	\$ (967,608.06) 33,313.00	(934,295.06)
Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and is not reported in the statement of activities.		805,000.00
In the statement of activities, only the gain on the disposal of capital assets is reported, whereas in the governmental funds, the proceeds from a sale increase financial resources. Thus, the change in net assets will differ from the change in fund balance by the cost of the asset removed. (-)		
In the statement of activities, interest on long-term debt in the statement of activities is accrued, regardless of when due. In the governmental funds, interest is reported when due. The difference in accrued interest is an addition in the reconciliation. (+)		
Interest paid Interest accrued	475,317.51 (460,674.80)	
		14,642.71
In the statement of activities, certain operating expenses, e.g., compensated absences (vacations and unused sick pay) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is reduction in the reconciliation (-);		
when the paid amount exceeds the earned amount the difference is an addition in the reconciliation (+).		(26,683.34)
Revenues in the statement of activities which do not provide current financial resources are not reported as revenues in the funds. (+)		_
Change in net assets of governmental activities		\$ 371,411.41

PROPRIETARY FUNDS

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Statement of Net Assets Proprietary Funds June 30, 2012

	Business-type Activities - Enterprise Funds	
	Food	
	<u>Service</u>	<u>Totals</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 143,031.18	\$ 143,031.18
Accounts Receivable	12,898.48	12,898.48
Inventories	4,818.65	4,818.65
Total Current Assets	160,748.31	160,748.31
Noncurrent Assets:		
Furniture, Machinery and Equipment	28,675.31	28,675.31
Less Accumulated Depreciation	(18,831.42)	(18,831.42)
Total Noncurrent Assets	9,843.89	9,843.89
Total Assets	170,592.20	170,592.20
NET ASSETS		
Invested in Capital Assets, Net of		
Related Debt	9,843.89	9,843.89
Unrestricted	_160,748.31	160,748.31
Total Net Assets	\$ 170,592.20	\$ 170,592.20

# Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds For the Year Ended June 30, 2012

	Business-type Activities - Enterprise Funds	
	Food	
	<u>Service</u>	<u>Totals</u>
Operating Revenues:		
Charges for Services:		
Daily Sales - Reimbursable Programs	\$ 148,705.01	\$ 148,705.01
Daily Sales - Non-Reimbursable Programs	73,027.50	73,027.50
Total Operating Revenues	221,732.51	_221,732.51
Operating Expenses:		
Cost of Sales	226,496.91	226,496.91
Salaries	133,157.88	133,157.88
Employee Benefits	33,811.96	33,811.96
Purchased Property Service	10,518.00	10,518.00
Other Purchased Services	7,640.48	7,640.48
General Supplies	22,302.42	22,302.42
Depreciation	1,598.11	1,598.11
Total Operating Expenses	435,525.76	435,525.76
Operating (Loss)	(213,793.25)	(213,793.25)
Nonoperating Revenues : State Sources:		
State School Lunch Program	6,477.61	6,477.61
Federal Sources:	407 500 45	407.500.45
National School Lunch Program	197,583.15	197,583.15
School Breakfast Program	30,134.64	30,134.64
Food Distribution Program	30,369.35	30,369.35
Total Nonoperating Revenues	264,564.75	<u>264,564.75</u>
Change in Net Assets	50,771.50	50,771.50
Total Net Assets—Beginning	<u>119,820.70</u>	119,820.70
Total Net Assets—Ending	<u>\$ 170,592.20</u>	<u>\$ 170,592.20</u>

# BOARD OF EDUCATION BOROUGH OF DUNELLEN Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2012

	Business-type Activities - Enterprise Funds		
	Food		
	Service	<u>Totals</u>	
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Customers	\$ 221,732.51	\$ 221,732.51	
Payments to Employees	(133,157.88)	(133,157.88)	
Payments for Employee Benefits	(33,811.96)	(33,811.96)	
Payments to Suppliers	(266,366.99)	(266,366.99)	
Net Cash (Used For) Operating Activities	(211,604.32)	(211,604.32)	
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
State Sources	6,414.10	6,414.10	
Federal Sources	254,953.96	254,953.96	
Net Cash Provided By Non-Capital Financing Activities	261,368.06	261,368.06	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Purchases of Capital Assets	(6,090.26)	(6,090.26)	
Net Cash (Used For) Capital and Related Financing Activities	(6,090.26)	(6,090.26)	
Net Increase in Cash and Cash Equivalents	43,673.48	43,673.48	
Balances—Beginning of Year	99,357.70	99,357.70	
Balances—End of Year	\$ 143,031.18	\$ 143,031.18	
Reconciliation of Operating (Loss) to Net Cash (Used For) Operating Activities:			
, , , , ,	<b>6</b> (040 700 05)	<b>6</b> (040 700 05)	
Operating (Loss)	\$ (213,793.25)	\$ (213,793.25)	
Adjustments to Reconcile Operating (Loss) to Net Cash (Used For) Operating Activities:			
Depreciation	1,598.11	1,598.11	
Decrease in Inventories	590.82	590.82	
Total Adjustments	2,188.93	2,188.93	
Net Cash (Used For) Operating Activities	\$ (211,604.32)	\$ (211,604.32)	

FIDUCIARY FUNDS

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Statement of Fiduciary Net Assets Fiduciary Funds June 30, 2012

	Private Purpose Scholarship <u>Fund</u>	Agency <u>Fund</u>
ASSETS		
Cash and Cash Equivalents	<u>\$ 281.87</u>	\$ 73,831.44
Total Assets	<u>\$ 281.87</u>	\$ 73,831.44
LIABILITIES		
Payable to Student Groups		\$ 70,025.56
Payroll Deductions and Withholdings		3,805.88
Total Liabilities		\$ 73,831.44
NET ASSETS		
Reserved for Scholarships	\$ 281.87	

# BOARD OF EDUCATION BOROUGH OF DUNELLEN Statement of Changes in Fiduciary Net Assets Fiduciary Funds For the Year Ended June 30, 2012

	Private
	Purpose
	Scholarship
ADDITIONS	<u>Fund</u>
ADDITIONS	
Contributions:	
Other	<u>\$ 5,445.00</u>
Total Contributions	5,445.00
Investment Earnings:	
Interest	3.76
Total Additions	5,448.76
DEDUCTIONS	
Scholarships Awarded	5,394.00
Miscellaneous Expenses	· <u></u>
Total Deductions	_5,394.00
Change in Net Assets	54.76
Net Assets—Beginning	227.11
Net Assets—Ending	<u>\$ 281.87</u>

NOTES TO BASIC FINANCIAL STATEMENTS

#### NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012

#### Note I: Summary of Significant Accounting Policies

#### A. Basis of Presentation

The financial statements of the Board of Education (Board) of the Borough of Dunellen School District (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In its accounting and financial reporting, the District follows the pronouncements of the Governmental Accounting Standards Board (GASB). The more significant accounting policies established in GAAP and used by the District are discussed below.

#### B. Reporting Entity

The Borough of Dunellen School District is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is the degree of oversight responsibility maintained by the District. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The combined financial statements include all funds of the District over which the Board exercises operating control. The operations of the District include an elementary and one senior high school located in Dunellen, NJ. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

#### C. Basic Financial Statements-Government-Wide Statements

The statement of net assets and the statement of activities display information about the District. These statements include the financial activities of the District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses are allocated to the functions using an appropriate allocation method or association with the specific function. Indirect expenses include health benefits, employer's share of payroll taxes, compensated absences and tuition reimbursements. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each government function or business segment is self-financing or draws from the general revenues of the District.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### D. Basic Financial Statements-Fund Financial Statements

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the District:

#### Governmental Fund Types

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the District:

General Fund – The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or noninstructional equipment which are classified in the Capital Outlay subfund.

As required by the New Jersey State Department of Education, the District includes budgeted Capital Outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by board resolution and, excluding equipment, with County Superintendent approval.

<u>Special Revenue Fund</u> – The Special Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

<u>Capital Projects Fund</u> – The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specially authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

<u>Debt Service Fund</u> – The Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### D. Basic Financial Statements-Fund Financial Statements (Continued)

#### Proprietary Fund Type

The focus of Proprietary Fund measurement is upon determination of net income, changes in net assets, financial position and cash flows. The generally accepted accounted principles applicable are those similar to businesses in the private sector. The following is a description of the Proprietary Funds of the District:

<u>Enterprise Funds</u> – The Enterprise Funds are utilized to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the District is that the costs (i.e. expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis be financed or recovered primarily through user charges; or, where the District has decided that the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The District's Enterprise Fund are comprised of the Food Service Fund.

Depreciation of all exhaustive fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

#### Food Service Fund:

Equipment	12 Years
Light Trucks and Vehicle	4 Years
Heavy Trucks and Vehicle	6 Years

#### Fiduciary Fund Types

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support District programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASBS No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expense of either fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements.

The District's fiduciary funds are presented in the fiduciary fund financial statements by type (Unemployment Compensation, private purpose and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, pension participants, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### E. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include state and federal aid, property taxes, grants entitlements and donations.

Government funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments and compensated absences which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable".

#### F. Budgets/Budgetary Control

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue and debt service funds. The budgets are submitted to the county office and are voted upon at the annual school election on the third Tuesday in April. Budgets are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. All budget amendments must be approved by School Board resolution. Appropriation of prior year encumbrances in the amount of \$111,600.16 were made during the year ended June 30, 2012. The significant budget transfers and amendments approved in the school year are presented on Exhibit C-1.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of legally mandated revenue recognition of the last state aid payment for budgetary purposes only and the special revenue fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### F. Budgets/Budgetary Control (Continued)

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

The General Fund budgetary revenue differs from GAAP revenue due to a difference in recognition of the June state aid payments for the current year. Since the State is recording the June state aid payments in the subsequent fiscal year, the District cannot recognize these payments on the GAAP financial statements.

Open encumbrances in the special revenue fund for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year end.

The reconciliation of the general and special revenue funds from the budgetary basis of accounting to the GAAP basis of accounting is presented on Exhibit C-3.

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# NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### G. Assets, Liabilities and Fund Equity

#### 1. Deposits and Investments

Deposits are cash and cash equivalents including petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Other than Certificates of Deposit, deposits with maturities of greater than three months are considered to be Investments. U.S. Treasury and Agency Obligations and Certificates of Deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey school districts are limited as to the types of investments and types of financial institutions they may invest in. New Jersey statute 18A:20-37 provides a list of permissible investments that may be purchased by New Jersey school districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey.

#### 2. Short – term Interfund Receivables/Payables

Short – term interfund receivables/payables represents amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the District and that are due within one year.

#### 3. Inventories

Inventories, which benefit future periods, other than those recorded in the enterprise fund are recorded as expenditure during the year of purchase.

Enterprise fund inventories are valued at cost, which approximates market, using the first-in-first-out (FIFO) method.

#### 4. Capital Assets

Capital assets purchased or acquired with an original cost of \$2,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on the following assets is provided on the straight – line basis over the following estimated useful lives:

Buildings	20-50 years
Machinery and Equipment	5-10 years
Land Improvements	10-20 years
Other Infrastructure	10-50 years

Land and Construction in Progress are not depreciated.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### G. Assets, Liabilities and Fund Equity (Continued)

#### 4. Capital Assets (Continued)

GASB No. 34 requires the District to report and depreciate new infrastructure assets effective with the beginning of the current year. Infrastructure assets include roads, parking lots, underground pipe, etc. Neither their historical cost nor related depreciation has historically been reported in the financial statements. The District has included all infrastructure assets in the current fiscal year.

#### 5. Compensated Absences

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

In governmental and similar trust funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund that will pay for the compensated absences. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government – wide presentations. (See Note IX)

#### 6. Deferred Revenue

Deferred revenue in the special revenue fund represents cash which has been received but not yet earned. See Note I(F) regarding the special revenue fund.

#### 7. Long – term Obligations

Long – term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long – term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government – wide presentations.

#### 8. Fund Equity

Contributed capital represents the amount of fund capital contributed to the proprietary funds from other funds. Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use. Designated fund balances represent plans for future use of financial resources.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note I: Summary of Significant Accounting Policies (Continued)

#### G. Assets, Liabilities and Fund Equity (Continued)

#### 9. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reports, amounts and disclosures. Accordingly, actual results could differ from those estimates

#### H. Fund Balance Reserves

The District elected to implement GASB No. 54 Fund Balance Reporting and Governmental Fund Type Definitions, in fiscal year 2011. In the fund financial statements, governmental funds report the following classifications of fund balance:

Nonspendable-includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

<u>Restricted</u>- includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation.

<u>Committed</u>- includes amounts that can only be used for specific purposes. Committed fund balance is reported pursuant to resolutions passed by the Board of Education, the District's highest level of decision making authority. Commitments may be modified or rescinded only through resolutions approved by the Board of Education.

<u>Assigned</u>- includes amounts that the District intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance.

<u>Unassigned</u>- includes amounts that have not been assigned to other funds or restricted, committed, or assigned to a specific purpose within the General Fund. The District reports all amounts that meet the unrestricted General Fund Balance Policy described below as unassigned:

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balance are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

#### I. Management Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of revenue and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note II: Detailed Disclosure Regarding Assets and Revenues

#### A. Deposits and Investments

#### **Deposits**

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey which are insured by the Federal Deposit Insurance Corporation (FDIC), the Savings Association Insurance Fund, or by any other agencies of the United States that insure deposits or the State of New Jersey Cash Management Fund.

N.J.S.A. 17:9-41 et. Seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act (GUDPA). Public depositories include Savings and Loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

At June 30, 2012 the Borough of Dunellen's School District cash and cash equivalent's amounted to \$1,586,462.96. Of this amount, \$250,000.00 was covered by federal depository insurance (F.D.I.C.) and \$1,336,462.96 by a collateral pool maintained by the banks as required by GUDPA.

At June 30, 2012 the Borough of Dunellen School District did not participate in the State of New Jersey Cash Management Fund.

GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, requires the disclosure of bank deposits that are subject to custodial credit risk. The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Borough of Dunellen School District will not be able to recover deposits or will not be able to recover collateral securities that may be in the possession of an outside party.

As of June 30, 2012, none of the Borough of Dunellen School District's cash and cash equivalents was exposed to custodial credit risk.

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### NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note II: Detailed Disclosure Regarding Assets and Revenues (Continued)

#### A. Deposits and Investments (Continued

#### <u>Investments</u>

New Jersey statutes (N.J.S.A. 18A:20-37) permit the Borough of Dunellen School District to purchase the following types of securities:

- a. When authorized by resolution adopted by a majority vote of all its members the board of education of any school district may use moneys which may be in hand for the purchase of the following types of securities which, if suitable for registry, may be registered in the name of the school district;
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  - (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the school district or bonds or other obligations of local unit or units within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by school district;
  - (6) Local government investment pools:
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4) or
  - (8) Agreements for the repurchase of fully collateralized securities, if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
    - (b) the custody of collateral is transferred to a third party;
    - (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41) and for which a master repurchase agreement providing for the custody and security of collateral is executed.

<u>Credit Risk</u>: The District does not have an investment policy regarding the management of credit risk. GASB 40 requires that disclosures be made as to the credit rating of all debt security investments except for obligations of the U.S. government or investments guaranteed by the U.S. government. The District did not have any investments at June 30, 2012.

<u>Interest Rate Risk</u>: The District does not have a formal policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District did not have any investments at June 30, 2012.

<u>Concentration of Credit Risk</u>: The District places no limit on the amount the District may invest in any one issuer. The District did not have any investments at June 30, 2012.

#### B. Interfund Receivables and Payables

As of June 30, 2012, there were no interfund receivables or payables.

#### NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note II: Detailed Disclosure Regarding Assets and Revenues (Continued)

#### C. Capital Assets

Capital asset activity for the year ended June 30, 2012 was as follows:

	Beginning Balance Additions		Deletions	Ending Balance
Governmental Activities:				
Capital Assets Not Being Depreciated:				
Land	\$ 76,250.00	\$ -	\$ -	\$ 76,250.00
Construction in Progress	15,102,700.86		-	15,102,700.86
Total Capital Assets Not Being Depreciated	15,178,950.86	-		15,178,950.86
Land Improvements	262,239.60			262,239.60
Buildings and Improvements	16,088,454.27	-		16,088,454.27
Machinery and Equipment	296,607.56	33,313.00		329,920.56
Totals at Historical Cost	16,647,301.43	33,313.00		16,680,614.43
Less Accumulated Depreciation For:				
Land Improvements	(241,694.40)	(15,973.16)		(257,667.56)
Buildings and Improvements	(10,769,687.96)	(940,774.99)		(11,710,462.95)
Machinery and Equipment	(252,831.58)	(10,859.91)		(263,691.49)
Total Accumulated Depreciation	(11,264,213.94)	(967,608.06) (1)		(12,231,822.00)
Net Capital Assets Being Depreciated	5,383,087.49	(934,295.06)	-	4,448,792.43
Governmental Activities Capital Assets, Net	\$ 20,562,038.35	\$ (934,295.06)	\$ -	\$19,627,743.29
Business - Type Activities:				
Equipment	\$ 22,585.05	\$ 6,090.26	\$ -	\$ 28,675.31
Less Accumulated Depreciation	(17,233.31)	(1,598.11)	-	(18,831.42)
Business - Type Activities Capital Assets, Net	\$ 5,351.74	\$ 4,492.15	<u>\$ -</u>	\$ 9,843.89
(1) Depreciation expense was charged to govern	nmental functions as	s follows:		
Instruction	•	\$ 910,063.42		
Special Education		47,898.07		
Other Instruction		302.42		
Student and Instruction Related Service	:S	5,006.16		
	-	2,400.10		

Instruction	\$ 910,063.42
Special Education	47,898.07
Other Instruction	302.42
Student and Instruction Related Services	5,006.16
School Administrative Services	2,480.49
General and Business Administrative Services	225.00
Pupil Transportation	1,632.50
-	

\$ 967,608.06

# NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note III: Detailed Disclosures Regarding Liabilities and Expenses/Expenditures

#### A. Operating Leases

The District has commitments to lease copying equipment under operating leases which expire in 2015. Total operating lease payments made during the year ended June 30, 2012 were \$2,732.20. Future minimum lease payments are as follows:

Year Ended	<u>Amount</u>	
June 30, 2013	\$	3,278.64
June 30, 2014		3,278.64
June 30, 2015		1,366.10
Total future minimum lease		
payments	<u>\$</u>	7,923.38

#### B. Long - Term Liabilities

Long - Term liability activity for the year ended June 30, 2012 was as follows:

	Beginning <u>Balance</u>	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Governmental Activities:					
Long - Term Debt:					
Serial Bonds	\$ 11,780,000.00	\$	\$(805,000.00)	\$10,975,000.00	\$810,000.00
Total Debt Payable	11,780,000.00		(805,000.00) (1)	10,975,000.00	810,000.00
Other Liabilities:					
Compensated Absences	143,521.66	36,940.84	(10,257.50)	170,205.00	-
Capital Leases				-	
Total Other Liabilities	143,521.66	36,940.84	(10,257.50) (2)	170,205.00	-
Governmental Activities					
Long - Term Liabilities	<u>\$ 11,923,521.66</u>	<u>\$36,940.84</u>	<u>\$(815,257.50)</u>	\$11,145,205.00	\$810,000.00

- (1) Paid by Debt Service Fund
- (2) Paid by General Fund

# NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note III: Detailed Disclosure Regarding Liabilities and Expenses/Expenditures

#### B. Long - Term Liabilities (Continued)

#### 1. Bonds Payable

Bonds are authorized in accordance with State law by the voters of the municipality through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Board are general obligation bonds.

Serial Bonds outstanding as of June 30, 2012 consisted of the following:

<u>Description</u>	Interest Rate	Due <u>Date</u>	Maturity <u>Date</u>	Amount <u>Issued</u>	Amount Outstanding
School Bonds of 1998	4.35%	8/1	8/1/14	4,650,000.00	\$ 1,705,000.00
School Bonds of 2004	Various	8/1	7/15/29	10,420,000.00 \$15,070,000.00	9,270,000.00 \$10,975,000.00

Principal and interest due on serial bonds outstanding is as follows:

Year ending	School Bo	nd of 1998	School Bo	School Bond of 2004		
June 30,	Principal	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
2013	\$ 560,000.00	\$ 61,987.50	\$ 250,000.00	\$ 379,078.75	\$ 1,251,066.25	
2014	565,000.00	37,518.75	300,000.00	368,078.75	1,270,597.50	
2015	580,000.00	12,615.00	350,000.00	355,078.75	1,297,693.75	
2016			395,000.00	340,178.75	735,178.75	
2017			415,000.00	323,978.75	738,978.75	
2018	•		435,000.00	306,978.75	741,978.75	
2019	•		455,000.00	289,178.75	744,178.75	
2020			475,000.00	270,578.75	745,578.75	
2021	•		500,000.00	251,078.75	751,078.75	
2022			520,000.00	230,353.75	750,353.75	
2023			545,000.00	208,388.13	753,388.13	
2024			570,000.00	185,391.25	755,391.25	
2025			600,000.00	160,885.00	760,885.00	
2026			630,000.00	134,747.50	764,747.50	
2027			660,000.00	107,335.00	767,335.00	
2028			690,000.00	78,475.00	768,475.00	
2029			725,000.00	48,052.50	773,052.50	
2030			755,000.00	16,232.50	771,232.50	
	\$ 1,705,000.00	\$112,121.25	\$ 9,270,000.00	\$ 4,054,069.38	\$15,141,190.63	

#### 2. Bonds Authorized But Not Issued

As of June 30, 2012 the Board had no authorized but not issued bonds.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note IV: Detailed Disclosure Regarding Fund Equity

#### A. Calculation of Excess Surplus

In accordance with N.J.S.A. 18A:7F-7, as amended by P.L.2004, C.73 (S1701),the designation for Reserved Fund Balance—Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to reserve General Fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The restricted fund balance-excess surplus at June 30, 2012 is \$264,347.92. The reserved fund balance of \$46,134.92 has been appropriated in the fiscal year 2012-2013 and \$218,213.00 will be appropriated in the fiscal year 2013-2014.

#### B. Capital Reserve Account

A capital reserve account was established by the Borough of Dunellen Board of Education by inclusion of \$1.00 on October 17, 2000 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6A:23-2.13 (g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The LRFP balance of local support costs of uncompleted capital projects at June 30, 2012 is \$1,064,435.00

#### C. Maintenance Reserve Account

New Jersey Statute 18A:7G-9 permits districts to accumulate funds for the required maintenance of a facility in accordance with the Educational Facilities Construction and Financing Act (EFCFA). The balance may only be increased through an appropriation in the annual general fund budget certified for taxes. Upon completion of a school facilities project, districts are required to submit a plan for the maintenance of that facility. During the 2011-2012 school year the District withdrew \$80,000.00 for maintenance projects and increased its reserve \$155,718.02 at year end by Board resolution. As of June 30, 2012, the District has reserved \$308,033.52 for future maintenance projects.

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# NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note IV: Detailed Disclosure Regarding Fund Equity (Continued)

#### D. Deficit Fund Balances

The Borough of Dunellen School District does not have a deficit fund balance in the Special Revenue Fund as of June 30, 2012 as reported in the fund statements (modified accrual basis). N.J.S.A. 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, district must record the last two state aid payments as revenue, for budget purposes only, in the current school budget year. The bill provides legal authority for school districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in symmetry, i.e., if one government recognizes an asset, the other government recognizes a liability. Since the State is recording the last two state aid payments in the subsequent fiscal year, the school district can not recognize the last two state aid payments on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the last two state aid payments, the Special Revenue Fund balance deficit does not alone indicate that the district is facing financial difficulties.

Pursuant to N.J.S.A. 18A:22-44.2 any negative unreserved, undesignated general fund balance that is reported as a direct result from a delay in the payment of state aid until the following fiscal year, is not considered in violation of New Jersey statue and regulation nor in need of corrective action. The District deficit in the GAAP funds statements of \$106,241.88 is less than the last two state aid payments.

#### Note V: Pension Plans

Substantially all of the Board's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Teachers' Pension and Annuity Fund (TPAF) or the Public Employees' Retirement System (PERS). These systems are sponsored and administered by the New Jersey Division of Pensions and Benefits. The Teachers' Pension and Annuity Fund retirement system is considered a cost sharing plan with special funding situations as under current statute, all employer contributions are made by the State of New Jersey on behalf of the Board and the system's other related non-contributing employers. The PERS is considered a cost sharing multiple-employer defined benefit plan.

The Public Employees' Retirement System (PERS) was established in January 1955, under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after 8 to 10 years of service for pension benefits and 25 years for post — retirement health care coverage.

The Teachers' Pension and Annuity Fund (TPAF) was established in January 1955, under the provisions of N.J.S.A. 18:66 to provide coverage including post-retirement health care to substantially all full time public school employees in the State. Membership is mandatory for such employees and vesting occurs after 10 years of service for pension benefits and 25 years for post—retirement health care coverage.

The State of New Jersey sponsors and administers the following defined contribution public employee retirement program covering certain state and local government employees which include those Board employees who are eligible for pension coverage.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note V: Pension Plans (Continued)

The Defined Contribution Retirement Program (DCRP) was established under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2008 to provide coverage to elected and certain appointed officials, effective July 1, 2007. Membership is mandatory for such individuals with vesting occurring after one (1) year of membership.

#### Description of Systems (Continued)

According to the state law, all obligations of each retirement system will be assumed by the State of New Jersey should any retirement systems terminate. The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits issues a publicly available financial report that includes the financial statements and required supplementary information of each of the above systems. These reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, 08625-0295 the reports can be accessed on internet Jersey or http://www.state.nj.us/treasury/pensions/annrpts\_archive.htm.

#### Retirement Benefits

For PERS and TPAF employees who retire at a specified age or after 55 according to the relevant tier category for that employee are entitled to a retirement benefit based upon a formula which takes "final average salary" during years of credible service. Vesting occurs after 8 to 10 years of service.

#### Significant Legislation

Chapter 78, P.L. 2011, effective June 28, 2011 implements changes to the PERS and TPAF. New members of TPAF and PERS hired on or after June 28, 2011 are considered to have Tier 5 membership.

The service retirement age for PERS and TPAF Tier 5 members is increased from age 62 to age 65. These members will need to have at least 30 years of service credit and be age 65 for receipt of early retirement benefit without a reduction of ¼ to 1 percent for each month that the member is under age 65

PERS and TPAF employee contribution rates will increase from 5.5% to 6.5% of salary effective October 2011. The second phase of the contribution rate increase from 6.5% to 7.5% is to be phased in equally over a 7 year period beginning July 2012. The contribution rate will increase by 0.14% each year with the first payroll of July until the 7.5% contribution rate is reached in July 2018.

Under a provision of Chapter 78, P.L. 2011, Cost of Living Adjustments (COLA) are suspended for all current and future retirees of all retirement systems. There is no reduction to any COLA increases that were already added to retiree benefits prior to the effective date of the law.

#### Contribution Requirements - Requirements

The contribution policy is set by New Jersey State Statutes and, in most retirement systems, contributions are required by active members and contribution employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 6.50 percent for TPAF and PERS and 5.50 percent for DCRP of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate in all Funds. The actuarially determined employer contribution includes funding for cost-of living adjustments and noncontributory death benefits in the TPAF and PERS. In the PERS and TPAF, the employer contribution includes funding for post-retirement medical premiums.

# NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note V: Pension Plans (Continued)

#### Contribution Requirements - Requirements (Continued)

Per the requirements of GASB Statement No. 27 for the year ended June 30, 2012, for TPAF, annual pension cost differs from the annual required contribution. For PERS, the annual pension cost equals the annual required contribution made. In the DCRP, member contributions are matched by a 3% employer contribution.

#### Contributions - Actual

The District's total payroll for the year ended June 30, 2012 was \$8,256,940.47 and covered payroll was \$6,465,837.00 for TPAF and \$1,002,903.00 for PERS. Contributions to the TPAF and the PERS for the last three years ended June 30 made by the employees, the Board, and the State of New Jersey on behalf of the Board were as follows:

			Percent of Covered		Percent of Covered
		<u>TPAF</u>	<u>Payroll</u>	<u>PERS</u>	<u>Payroll</u>
Employees	6/30/10	379,295.70	5.53%	57,150.31	5.63%
	6/30/11	354,858.47	5.53%	55,796.79	5.58%
	6/30/12	414,683.97	6.41%	63,794.52	6.36%
Board of	6/30/10			78,808.00	7.76%
Education	6/30/11			105,498.00	10.55%
	6/30/12			116,153.00	11.58%
State of New	6/30/10	433,503.00	6.32%		
Jersey	6/30/11	455,838.00	7.10%		
	6/30/12	660,092.00	10.21%		

In accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the Board \$493,694.92 during the year ended June 30, 2012 for the employer's share of social security contributions for TPAF members as calculated on their base salaries. This amount and the State of New Jersey's Contribution to the TPAF have been included in the basic financial statements and the budgetary comparison schedule – General Fund as a revenue and expenditure in accordance with GASB 24.

#### Note VI: Post-Retirement Medical Benefits

Chapter 384 of Public Laws 1987 and Chapter 6 of Public Laws 1990 required TPAF and PERS, respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c 103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. As of June 30, 2011 there were 93,323 retirees eligible for post-retirement medical benefits. The cost of these benefits is funded through contributions by the State in accordance with Chapter 62, P.L. 1994. Funding of post-retirement medical premiums changed from a prefunding basis to a pay-as-you-go basis beginning in fiscal year 1994.

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note VI: Post-Retirement Medical Benefits (Continued)

The State is also responsible for the cost attributable to P.L. 1992 c.126 which provides free health benefits to members of PERS who retired from a board of education or county college with 25 years of service. The State paid \$144 million toward Chapter 126 benefits for 15,709 eligible retired members in Fiscal Year 2011.

The Reporting and Disclosure Requirements Promulgated by GASB Statement No. 45, Accounting and Financial Reporting by Employers for Post-employment Benefit Plans Other Than Pension Plans are not applicable for the District.

The District contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at <a href="https://www.state.nj.us/treasury/pensions/gasb43-sept2008.pdf">www.state.nj.us/treasury/pensions/gasb43-sept2008.pdf</a>.

#### Note VII: Risk Management

The District is a member of the New Jersey School Board Association Insurance Group (the "Group").

The Group is both an insured and self-administered group of school districts established for the purpose of providing certain low-cost workers' compensation coverage for member school districts in order to keep local property taxes at a minimum. The District pays an annual assessment to the Group and should it be determined that payments received by the Group are deficient, additional assessments may be levied. Additionally, the Group maintains a contract of excess insurance with a commercial reinsuror to secure the payment of benefits.

The Borough of Dunellen School District continues to carry commercial insurance coverage for all other risks of loss, including employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

New Jersey Unemployment Compensation Insurance – The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State.

# NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2012 (CONTINUED)

#### Note VIII: Compensated Absences

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted vacation and sick leave in varying amounts under the District's personnel policies. In the event of termination, an employee is reimbursed for accumulated vacation. Sick leave benefits provide for ordinary sick pay and begin vesting with the employee after 15 years of service.

In the district-wide Statement of Net Assets, the liabilities whose average maturities are greater than one year are reported in two components – the amount due within one year and the amount due in more than one year.

The liability for vested compensated absences of the proprietary fund types is recorded within those funds as the benefits accrue to employees. As of June 30, 2012, no liability existed for compensated absences in the Food Service Fund.

#### Note IX: Contingent Liabilities

The Borough of Dunellen School District is a defendant in a few lawsuits, none of which is unusual for a Board of Education of its size. Additional liabilities, if not covered by insurance, should not be material in amount.

#### Note X: Subsequent Events

The Borough of Dunellen School District's management has informed us that they are in the process of refinancing \$7,975,000.00 of its School Bonds of 2004 as of the audit date.

# REQUIRED SUPPLEMENTARY INFORMATION - PART II

# SECTION C BUDGETARY COMPARISON SCHEDULES

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Budgetary Comparison Schedule General Fund Fiscal Year Ended June 30, 2012

		Original Budget	Budget <u>Transfers</u>	Final <u>Budget</u>	Actual	Variance Final to <u>Actual</u>
REVENUES:						
Local Sources:						
Local Tax Levy		\$ 8,754,123.00	\$ -	\$ 8,754,123.00	\$ 8,754,123.00	
Tuition		46,000.00	-	46,000.00	50,280,42	4,280.42
Interest Earned on Investments		10,000.00	-	10,000.00	4,636.01	(5,363.99)
Miscellaneous					39,344.70	39,344.70
Total - Local Sources		8,810,123.00	-	8,810,123.00	8,848,384.13	38,261.13
State Sources:						
Equalization Aid		4,174,870.00	-	4,174,870.00	4,312,836.00	137,966.00
Special Education Aid		645,846.00	-	645,846.00	645,846.00	
Extraordinary Aid		-	-	=	98,445.00	98,445.00
TPAF Pension (On-Behalf - Non-Budgeted)			-		660,092.00 493,694.92	660,092.00 493,694.92
TPAF Social Security (Reimbursed - Non-Budgeted)		4 000 746 00		4,820,716.00	6,210,913.92	1,390,197.92
Total State Sources		4,820,716.00	<u> </u>	4,620,710.00	0,210,913,92	1,350,187.82
Federal Sources:				400 000 00		
Education Jobs Fund		178,025.00	5,577.00	183,602.00	183,602.00	6,536.62
Medical Assistance Program		7,319.00		7,319.00	13,855.62	
Total - Federal Sources		185,344.00	5,577.00	190,921.00	197,457.62	6,536.62
Total Revenues		13,816,183.00	5,577.00	13,821,760.00	15,256,755.67	1,434,995.67
EXPENDITURES:						
Current Expense:						
Regular Programs - Instruction	405 400 404	e 70.040.00	P (24 + D4 OF)	£ 46.454.05	\$ 46,454.05	•
Preschool - Salaries of Teachers	105-100-101 110-100-101	\$ 70,649.00 243,381.00	\$ (24,194.95) 47,877.50	\$ 46,454.05 291,258.50	291,258.50	<b>3</b> -
Kindergarten - Salaries of Teachers	120-100-101	1,452,988.00	45,200.05	1,498,188.05	1,497,338.05	850.00
Grades 1-5 - Salaries of Teachers Grades 6-8 - Salaries of Teachers	130-100-101	767,759.00	30,614,48	798,373,48	798,373.48	-
Grades 9-12 - Salaries of Teachers	140-100-101	1,614,535.00	5,169.62	1,619,704.62	1,618,300.62	1,404.00
Regular Programs - Home Instruction:		.,,	-,,	.,,		
Salaries of Teachers	150-100-101	8,500.00	2,494.88	10,994.88	10,994.88	-
Purchased Professional-Educational Services	150-100-320	1,500.00	9,069,00	10,569.00	9,672.00	897.00
Regular Programs - Undistributed Instruction						
Other Salaries for Instruction	190-100-106	8,072.00	131.00	8,203.00	8,203.00	
Purchased Professional-Educational Services	190-100-320	10,030.00	(5.000.00)	10,030.00	7,293.75	2,736.25
Other Purchased Services (400-500 series)	190-100-500	3,338.00	(3,338,00)	-	400 000 40	04.004.00
General Supplies	190-100-610	105,014.00	143,190.48 31,376.74	248,204.48 95,246.74	163,300.19 21,708.49	84,904.29 73,538.25
Textbooks	190-100-640 190-100-800	63,870.00 110,00	31,370.74	110.00	21,700.49	110.00
Other Objects TOTAL REGULAR PROGRAMS - INSTRUCTION	190-100-000	4,349,746.00	287,590.80	4,637,336.80	4,472,897.01	164,439.79
101AL REGULAR PROGRAMS - INSTRUCTION		<del></del>	201,000.00	4,001,000.00	4,472,007.01	10-1,400.70
SPECIAL EDUCATION - INSTRUCTION Behavioral Disabilities:						
Salaries of Teachers	209-100-101	73,638.00	237.00	73,875.00	73,875.00	_
Other Salaries for Instruction	209-100-106	21,159.00	250,67	21,409.67	21,409.67	_
General Supplies	209-100-610	1,650,00	-	1,650.00	523.64	1,126.36
Total Behavioral Disabilities		96,447.00	487.67	96,934.67	95,808.31	1,126.36
Multiple Disabilities:						
Salaries of Teachers	212-100-101	80,248.00	1,968.71	82,216.71	77,407.13	4,809.58
Other Salaries for Instruction	212-100-106	20,205.00	597.24	20,802,24	13,018.70	7,783.54
General Supplies	212-100-610	638.00		638.00	621.42	16.58
Total Multiple Disabilities		101,091.00	2,565.95	103,656.95	91,047.25	12,609.70
Resource Room/Resource Center:	040 400 404	49E 407 CA	(47.000.70)	497 EG4 04	435,206.76	2 257 40
Salaries of Teachers	213-100-101	485,167.00 151,270.00	(47,602.76) 17,466.16	437,564,24 168,736,16	435,206.76 168,736.16	2,357.48
Other Salaries for Instruction	213-100-106 213-100-610	3,286.00	(1,634.37)	1,651.63	1,547.31	104.32
General Supplies Textbooks	213-100-640	179.00	(1,054,51)	179.00	- 1,0-1	179.00
Total Resource Room/Resource Center	2,0-100-040	639,902.00	(31,770.97)	608,131.03	605,490.23	2,640.80

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Budgetary Comparison Schedule General Fund Fiscal Year Ended June 30, 2012 (Continued)

		Original <u>Budget</u>	Budget Transfers	Final <u>Budget</u>	<u>Actual</u>	Variance Final to <u>Actual</u>
Autism:						
Salaries of Teachers	214-100-101	58,066,00	(8,420,00)	49.646.00	49,646,00	_
Other Salaries for Instruction	214-100-106	+	13,297.26	13,297,26	13.297.26	_
General Supplies	214-100-610	307.00	385.78	692.78	359.23	333.55
Total Autism		58,373.00	5,263.04	63,636.04	63,302,49	333,55
Preschool Disabilities - Full-Time:						
Salaries of Teachers	216-100-101	58,035.00	(18,031.29)	40,003.71	32,851.09	7,152.62
Other Salaries for Instruction	216-100-106	33,243.00	(30,600.40)	2,642.60	746.30	1,896.30
General Supplies	216-100-610	578.00	84.97	662.97	604.33	58.64
Total Preschool Disabilities - Full-Time		91,856,00	(48,546.72)	43,309.28	34,201.72	9,107.56
TOTAL SPECIAL EDUCATION - INSTRUCTION		987,669.00	(72,001.03)	915,667.97	889,850.00	25,817.97
Basic Skills/Remedial - Instruction						
Salaries of Teachers	230-100-101	75,577.00	(7,600.00)	67,977.00	52,462.27	15,514.73
General Supplies	230-100-610	600.00	287.55	887.55	519.37	368.18
Total Basic Skills/Remedial - Instruction		76,177.00	(7,312.45)	68,864.55	52,981.64	15,882.91
Bilingual Education - Instruction						
Salaries of Teachers	240-100-101	103,530.00	(13,989.43)	89,540.57	89,540.57	-
General Supplies	2 <del>4</del> 0-100-610	359,00	904.50	1,263.50	1,263.50	
Total Bilingual Education - Instruction		103,889.00	(13,084.93)	90,804.07	90,804.07	
School-Spon. Cocurricular Actvts Inst.						
Salaries	401-100-100	95,963.00	(4,015.47)	91,947.53	91,947.53	-
Purchased Services (300-500 series)	401-100-500	4,060.00	(4,060.00)			-
Supplies and Materials	401-100-600	1,866.00	(1,327.08)	538.92	538.92	-
Other Objects	401-100-800	2,005.00	(1,243.00)	762,00	762.00	
Total School-Spon. Cocurricular Actvts Inst.		103,894.00	(10,645.55)	93,248.45	93,248.45	
Other Instructional Programs - Instruction	400 400 400	4.4	/·			
Salaries Purchased Services (300-500 series)	402-100-100 402-100- <del>5</del> 00	144,940.00 28.765.00	(8,333.70)	136,606.30	136,606,30	-
Supplies and Materials	402-100-500	28,765.00 16,043.00	(6,551,43) 9,568,84	22,213.57 25.611.84	22,213.57 11,547.40	- 14,064.44
Other Objects	402-100-800	7,078.00	(426.00)	6,652.00	6,652.00	14,004.44
Transfers to Cover Deficit (Agency Funds)	402-100-930	20,000.00	(3,700.00)	16,300.00	16,300.00	_
Total Other Instructional Programs - Instruction		216,826.00	(9,442.29)	207,383.71	193,319.27	14,064,44
Other Alternative Education Programs - Support Sycs.			(+, -, -, -, -, -, -, -, -, -, -, -, -, -,		100,010.21	11,001.11
Purchased Services (300-500 series)	425-200-300	14,940.00	(3,940.00)	11,000.00	10,220.00	780.00
Total Other Alternative Education Programs - Support Svcs.	420-200-000	14,940.00	(3,940.00)	11.000.00	10,220.00	780.00
Total Instruction		5,853,141.00	171,164.55			
Undistributed Expenditures - Instruction:		3,853,141.00	171,104.33	6,024,305.55	5,803,320.44	220,985.11
Tuition to Other LEAs Within the State - Regular	000-100-561		8.586.85	8,586.85	8,586.85	
Tuition to Other LEAs Within the State - Regular	000-100-562	104,226.00	28,543.00	132,769,00	132,769.00	-
Tuition to County Voc. School Dist Regular	000-100-563	12,800.00	20,545.00	12,800.00	12,800.00	
Tuition to CSSD & Regional Day Schools	000-100-565	402,608.00	48,556.80	451,164,80	451.164.80	-
Tuition to Private Schools for the Disabled - Within State	000-100-566	471,609.00	(22,922.50)	448,686,50	448,686.50	_
Tuition to Priv. Sch. Disabled & Other LEAs-Spl, O/S	000-100-567	94,183.00	1,517.00	95,700.00	95,700.00	_
Tuition - State Facilities	000-100-568	39,750.00		39,750.00	39,750.00	
Total Undistributed Expenditures - Instruction:		1,125,176.00	64,281.15	1,189,457.15	1,189,457.15	
Undistributed Expend, - Attend. & Social Work						
Salaries	000-211-100	232,651.00	(3,579.17)	229,071.83	229,071.83	_
Supplies and Materials	000-211-600	4,657.00	(2,223.89)	2,433.11	2,433.11	
Total Undistributed Expend, - Attend. & Social Work		237,308.00	(5,803.06)	231,504.94	231,504.94	-

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Budgetary Comparison Schedule General Fund Fiscal Year Ended June 30, 2012 (Continued)

		Original	Budget	Fina!		Variance Final to
		<u>Budget</u>	Transfers	<u>Budget</u>	<u>Actual</u>	Actual
Undist, Expend Health Services						
Salaries	000-213-100	103,500.00	1,176.20	104,676,20	104,676.20	_
Purchased Professional and Technical Services	000-213-300	43,800.00	(30,226.50)	13,573,50	13,573.50	-
Supplies and Materials	000-213-600	3,049.00	1,272.64	<u>4,321.64</u>	2,974.96	1,346.68
Total Undistributed Expenditures - Health Services	·	150,349.00	(27,777.66)	122,571.34	121,224.66	1,346.68
Undist. Expend Other Supp. Serv. Students - Related Serv. Purchased Professional - Educational Services	000-216-320	225 556 00	(2.244.07)	222 244 02	207 020 50	45.745.40
Supplies and Materials	000-216-600	225,556.00 355.00	(2,214.07) 2,311.95	223,341.93 2,666.95	207,626.50 2,656.72	15,715.43 10.23
Total Undist. Expend Other Supp. Serv. Students - Related Serv.	212 210	225,911.00	97.88	226,008.88	210,283.22	15,725.66
Undist, Expend Other Supp. Serv, Students-Reg.						
Salaries of Other Professional Staff	000-218-104	199,214.00	4,092.00	203,306.00	203,306.00	-
Salaries of Secretarial and Clerical Assistants	000-218-105	46,595.00	(3,691.79)	42,903.21	42,903.21	-
Other Purchased Prof. and Tech. Services Supplies and Materials	000-218-390 000-218-600	5,944,00 2,076.00	(404.30) 245.21	5,539.70 2,321.21	5,539.70	99.95
Other Objects	000-218-800	896.00	199.64	1,095.64	2,221.26 1,095.64	99.95
Total Undist. Expend Other Supp. Serv. Students-Reg.		254,725.00	440.76	255,165.76	255,065.81	99.95
Undist, Expend Other Supp. Serv. Students-Special						
Salaries of Other Professional Staff	000-219-104	195,099.00	(2,258.26)	192,840.74	192,840.74	-
Salaries of Secretarial and Clerical Assistants	000-219-105	53,914.00	(341.65)	53,572.35	53,572.35	-
Purchased Professional - Educational Services Misc. Pur. Serv. (400-500 series) Other Than Residential Costs	000-219-320	11,800.00	(1,028.55)	10,771.45	9,878.95	892.50
Supplies and Materials	000-219-592 000-219-600	2,500.00 4,129.00	(1,705,66) (1,301,49)	794,34 2,827.51	794.34 2,827.51	-
Other Objects	000-219-800	2,052.00	(1,363.00)	689.00	689.00	-
Total Undist. Expend Other Supp. Serv. Students-Spl.		269,494.00	(7,998.61)	261,495.39	260,602.89	892.50
Undist. Expend Improvement of Inst. Serv.	-					
Salaries of Supervisor of Instruction	000-221-102	14,751.00	(137.68)	14,613.32	11,978.90	2,634.42
Salaries of Other Professional Staff Salaries of Secr and Clerical Assist.	000-221-104 000-221-105	5,280.00	2,426.40	7,706.40	7,706.40	-
Purchased Prof- Educational Services	000-221-320	14,929.00 10,000.00	3,070.75 (6,7 <b>4</b> 5.70)	17,999.75 3,254.30	17,856.13 3,184.13	143.62 70.17
Supplies and Materials	000-221-600	470.00	(5,740.10)	470.00	5,104.15	470,00
Other Objects	000-221-800	1,000.00		1,000.00	277.98	722.02
Total Undist, Expend Improvement of Inst. Serv.		46,430.00	(1,386.23)	45,043.77	41,003.54	4,040.23
Undist. Expend Edu. Media Serv./Sch. Library						
Salaries Purchased Professional and Technical Services	000-222-100 000-222-300	132,153,00 1,050.00	5,219.50	137,372.50	137,372.50	-
Supplies and Materials	000-222-600	7,704.00	-	1,050.00 7,704.00	630.00 7,284.37	420.00 419.63
Total Undist, Expend Edu. Media Serv./Sch. Library		140,907.00	5,219.50	146,126.50	145,286,87	839.63
Undist. Expend Instructional Staff Training Serv.						
Purchased Professional - Educational Service	000-223-320	1,500.00		1,500,00		1,500.00
Total Undist. Expend Instructional Staff Training Serv.		1,500.00		1,500.00	-	1,500.00
Undist. Expend Supp. Serv General Admin.						
Salaries Legal Services	000-230-100 000-230-331	223,694.00 30,000.00	15,000.00	238,694.00	225,237.26	13,456.74
Audit Services	000-230-331	19.788.00	-	30,000.00 19,788.00	24,404.17 19,788.00	5,595.83
Other Purchased Professional Services	000-230-339	3,566.00	-	3,566.00	3,281,00	285.00
Purchased Technical Services	000-230-340	5,025.00	-	5,025.00	5,012,50	12.50
Communications/Telephone	000-230-530	41,168.00	13,000.00	54,168.00	31,540.57	22,627.43
Other Purchased Services (400-500 series) Supplies and Materials	000-230-590 000-230-610	70,990.00 2,500.00	13.50	70,990.00 2,513.50	56,599.20 1,331.51	14,390.80 1,181.99
Miscelianeous Expenditures	000-230-890	5,285.00	+	5,285.00	4,852.45	432.55
Board of Education Dues	000-230-895	7,208.00	<u> </u>	7,208.00	7,067.05	140,95
Total Undist. Expend Supp. Serv General Admin.		409,224.00	28,013,50	437,237.50	379,113.71	58,123.79
Undist. Expend Support Serv School Admin.						
Salaries of Principals/Assistant Principals Salaries of Secretarial and Clerical Assistants	000-240-103	511,880.00	(6,105.27)	505,774.73	489,967,47	15,807.26
Purchased Professional and Technical Services	000-240-105 000-240-300	122,159.00 83,400.00	25,000,00 12,000.00	147,159.00 95,400.00	126,189.31 82,600.00	20,969.69
Other Purchased Services (400-500 series)	000-240-500	8,575.00	759.34	9,334.34	2,212,39	12,800.00 7,121.95
Supplies and Materials	000-240-600	9,875.00	2,051.32	11,926.32	8,174.44	3,751.88
Other Objects	000-240-800	6,930.00	<del>-</del> -	6,930.00	5,206.02	1,723.98
Total Undist. Expend Support Serv School Admin.		742,819.00	33,705.39	776,524.39	714,349.63	62,174.76

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Budgetary Comparison Schedule General Fund Fiscal Year Ended June 30, 2012 (Continued)

	•	·				
		Original <u>Budget</u>	Budget <u>Transfers</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Final to <u>Actual</u>
Undist, Expend Central Services Salaries	000-251-100	253,877.00	7,500.00	261,377.00	233,921,42	27,455.58
Purchased Professional and Technical Services	000-251-330	5,215.00	7,300.00	5,215.00	4,015.00	1,200.00
Other Purchased Services (400-500 series)	000-251-592	700.00	_	700.00	-	700.00
General Supplies	000-251-600	3,000.00	5,000.00	8,000.00	3,255.42	4,744.58
Other Objects	000-251-890	1,450.00	1,000.00	2,450.00	1,397.31	1,052.69
Total Undist, Expend Central Services		264,242.00	13,500.00	277,742.00	242,589.15	35,152.85
Undist. Expend Information Technology						
Salaries	000-252-100	28,926.00	10,000.00	38,926.00	38,926.00	4 500 00
Other Purchased Services (400-500 series) General Supplies	000-252-500 000-252-600	3,200.00	1,561.36 2,898.17	1,561.36 6,098.17	61.36 2,798.66	1,500.00 3,299.51
Other Objects	000-252-800	450.00	-	450.00	2,100.00	450.00
Total Undist, Expend Technology		32,576.00	14,459.53	47,035.53	41,786.02	5,249.51
Undist. Expend Required Maint, for Sch. Facil.						
Salaries	000-261-100	75,708.00	522.04	76,230.04	76,230.04	•
Cleaning, Repair and Maintenance Services	000-261-420	109,006.00	49,034.36	158,040.36	154,575.36	3,465.00
General Supplies	000-261-610	2,000.00	11,037.85	13,037.85	7,555.34	5,482.51
Other Objects	000-261-800	4,700.00		4,700.00	3,314.26	1,385.74
Total Undist, Expend Required Maint, for Sch. Facil.		191,414.00	60,594.25	252,008.25	241,675.00	10,333.25
Undist. Expend Oth. Oper. & Maint. of Plant	000-262-100	108,654.00		108,654.00	105,216.85	3,437.15
Salaries Purchased Professional and Technical Services	000-262-300	5,150.00	7,600.00	12,750.00	5,819.00	6,931.00
Cleaning, Repair and Maintenance Services	000-262-420	474,966.00	(9,945.00)	465,021.00	460,738.66	4,282.34
Rental of Land and Buildings, Other Than Lease Purchase Agreements	000-262-441	-	870.00	870.00	870.00	-
Other Purchased Property Services	000-262-490	47,242.00	(5,000.00)	42,242.00	38,272.54	3,969.46
Insurance	000-262-520	45,665.00		45,665.00	43,289.13	2,375.87
General Supplies	000-262-610	31,345.00	12,500.00	43,845.00	39,789.44	4,055.56
Energy (Energy and Electricity)	000-262-620 000-262-800	341,360.00 2,000.00	(54,541.34)	286,818.66 2,000.00	275,645.45 465.00	11,173.21 1,535.00
Other Objects  Total Undist. Expend Other Oper. & Maint. Of Plant	000-202-800	1,056,382.00	(48,516.34)	1,007,865.66	970,106.07	37,759.59
Care and Upkeep of Grounds		1,000,002.00	(40,510.54)	1,007,003.00	970,100.07	37,739.39
• •	000-263-420	51,316.00	(4,316.00)	47,000.00	47,000.00	
Cleaning, Repair and Maintenance Services General Supplies	000-263-610	2,700.00	(2,700.00)	41,000.00	47,000.00	-
Other Objects	000-263-800	250.00	(250.00)	_	-	_
Total Care and Upkeep of Grounds		54,266.00	(7,266.00)	47,000.00	47,000.00	-
Undist, Expend Student Transportation Serv.						
Salaries for Pupil Trans. (Between Home & School) - Special	000-270-161	9,992.00	-	9,992.00	9,992.00	•
Aid in Lieu	000-270-504	902.00	512.40	1,414.40	1,060.80	353.60
Contracted Services (Other than Between Home and School) - Vendors	000-270-512	105,065.00	17,116.89	122,181.89	122,181.89	-
Contracted Services (Between Home and School) - Joint Agreements	000-270-513	56,712.00	(10,153,94)	46,558.06	8,596.00	37,962.06
Contracted Services (Special Education Students) - Joint Agreements Miscellaneous Expenditures	000-270-515 000-270-800	334,363.00 11,004.00	(31,065.88) 392.00	303,297.12 11,396.00	292,148.17 10,588.00	11,148.95 808.90
Total Undist, Expend Student Transportation Serv.	000 210 000	518,038.00	(23,198.53)	494,839.47	444,566.86	50,272.61
Total Olivers Experies State of State o			(==;;==;;)	,		
UNALLOCATED BENEFITS						
Social Security Contributions	000-291-220	129,587.00	1,468.90	131,055.90	131,055.90	-
Other Retirement Contributions - Regular	000-291-241	118,158.00	(2,005.00)	116,153.00	116,153.00	
Unemployment Compensation	000-291-250	131,000.00	(65,000.00)	66,000.00	54,550.33	11,449.67
Workmen's Compensation Health Benefits	000-291-260 000-291-270	57,832.00 1,905,935.00	(5,000.00) (111,125.44)	52,832.00 1,794,809.56	52,812.23 1,794,809.56	19.77
Tuition Reimbursement	000-291-280	8,500.00	(86.54)	8,413.46	2,046.00	6,367.46
Other Employee Benefits	000-291-290	5,000.00	10,363.16	15,363.16	15,363.16	*
TOTAL UNALLOCATED BENEFITS		2,356,012.00	(171,384.92)	2,184,627.08	2,166,790.18	17,836.90
On-behalf TPAF pension Contributions (non-budgeted)					660,092.00	(660,092.00)
Reimbursed TPAF Social Security Contributions (non-budgeted)					493,694.92	(493,694.92)
TOTAL ON-BEHALF CONTRIBUTIONS		-			1,153,786.92	(1,153,786.92)
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS		2,356,012.00	(171,384.92)	2,184,627.08	3,320,577.10	(1,135,950.02)
TOTAL UNDICTORUSTED EXPENSIONS INC.		e n7e 77e ee	(70 646 00)	0 000 750 04	0 ate 400 co	(DED 400 D4)
TOTAL CENEDAL CURRENT EXPENSE		8,076,773.00 13,929,914.00	<u>(73,019.39)</u> 98,145.16	8,003,753.61	8,856,192.62	(852,439.01)
TOTAL GENERAL CURRENT EXPENSE		13,323,314.00	<del>50, 145, 10</del>	14,028,059.16	14,659,513.06	(631,453.90)

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN Budgetary Comparison Schedule General Fund Fiscal Year Ended June 30, 2012 (Concluded)

		Original <u>Budget</u>	Budget Transfers	Final <u>Budget</u>	<u>Actual</u>	Variance Final to <u>Actual</u>
CAPITAL OUTLAY Equipment						
Undistributed Expenditures - Instruction	000-100-730		26,420.00	26,420.00	26,420.00	
Total Equipment		<del></del>	26,420.00	26,420,00	26,420.00	
Facilities Acquisition and Construction Services Other Objects	000-400-800	29,110.00		29,110.00	29,110.00	
Total Facilities Acquisition and Construction Services		29,110.00		29,110.00	29,110.00	
TOTAL CAPITAL OUTLAY		29,110.00	26,420,00	55,530.00	55,530.00	
Transfer of Funds to Charter Schools	000-100-56X	7,388,00	(7,388.00)			
TOTAL EXPENDITURES		13,966,412.00	<u>117,177.16</u>	14,083,589.16	14,715,043.06	(631,453.90)
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)		(150,229.00)	(111,600.16)	(261,829.16)	541,712.61	803,541.77
Fund Balance, July 1		869,660.03		869,660.03	869,660.03	
Fund Balance, June 30		\$ 719,431.03	\$(111,600.16)	\$ 607,830.87	\$ 1,411,372.64	\$ 803,541.77
Recapitulation of Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses): Increase in Maintenance Reserve Withdrawal from Maintenance Reserve Adjustment for Prior Year Encumbrances Budgeted Fund Balance Total		\$ (80,000.00) (70,229.00) \$ (150,229.00)	\$ - (111,600.16)  \$(111,600.16)	\$ (80,000.00) (111,600.16) (70,229.00) \$ (261,829.16)	\$ 155,718.02 (80,000.00) (111,600.15 577,594.75 \$ 541,712.61	\$ 155,718.02 
Analysis of Fund Balance June 30, 2012: Restricted: Excess Surplus Excess Surplus - Designated for Subsequent Year's Expenditures Capital Reserve Account Maintenance Reserve Account Assigned: Encumbrances Designated for Subsequent Year's Expenditures Unassigned Fund Balance	•				218,213.00 46,134.92 1.00 308,033.52 198,797.00 270,523.08 369,670.12 \$ 1,411,372.64	
Reconciliation of Budgetary Fund Balance to GAAP Fund Balance: Fund Balance June 30, 2012 Last Current Year State Aid Payments Not Realized on GAAP Basis		·			\$ 1,411,372.64 (475,912.00) \$ 935,460.64	

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN EDUCATION JOBS FUND PROGRAM Budget and Actual Fiscal Year Ended June 30, 2012

		Original <u>Budget</u>	Budget <u>Transfers</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Final to <u>Actual</u>
REVENUES:						
Federal Sources: Education Jobs Fund Total Revenues		\$178,025.00 178,025.00	\$ 5,577.00 5,577.00	\$ 183,602.00 183,602.00	\$ 183,602.00 183,602.00	<u>\$</u>
EXPENDITURES: Current Expense: UNALLOCATED BENEFITS Health Benefits TOTAL UNALLOCATED BENEFITS	000-291-270	178,025.00 178,025.00	5,577.00 5,577.00	183,602.00 183.602.00	183,602.00 183.602.00	
TOTAL UNDISTRIBUTED EXPENDITURES TOTAL EXPENDITURES		178,025.00 \$178,025.00	5,577.00 \$ 5,577.00	183,602.00 \$ 183,602.00	183,602.00 \$ 183,602.00	<u> </u>

### Budgetary Comparison Schedule Special Revenue Fund

For the Fiscal Year Ended June 30, 2012

DEVENUES.	Original <u>Budget</u>	Budget <u>Transfers</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Final to Actual
REVENUES:					
State Sources	\$ -	\$ 2,735.00	\$ 2,735.00	\$ -	\$ (2,735.00)
Federal Sources	429,682.00	124,797.18	554,479.18	529,097.50	(25,381.68)
Local Sources		22,149.45	22,149.45	21,151.14	(998.31)
Total Revenues	429,682.00	149,681.63	579,363.63	550,248.64	(29,114.99)
EXPENDITURES:					
Instruction					
Personal Services - Salaries	239,478.00	58,393.75	297,871.75	297,835.75	36.00
Purchased Professional and Technical Services		3,260.00	3,260.00	525.00	2,735.00
Other Purchased Services (400-500 series)	190,204.00	(64,306.00)	125,898.00	125,898.00	-
General Supplies		47,769.59	47,769.59	39,507.75	8,261.84
Other Objects		104.00	104.00	104.00	
Total Instruction	429,682.00	45,221.34	474,903.34	463,870.50	11,032.84
Support Services					
Personal Services - Salaries		28,669.53	28,669.53	28,669.53	-
Personal Services - Employee Benefits		31,734.42	31,734.42	27,912.30	3,822.12
Purchased Professional - Educational Services		34,367.74	34,367.74	27,000.71	7,367.03
Other Purchased Services (400-500 series)		2,795.60	2,795.60	2,795.60	-
Total Support Services		97,567.29	97,567.29	86,378.14	11,189.15
Facilities Acquisition and Construction Services:					
Buildings		6,893.00	6,893.00		6,893.00
Total Facilities Acquisition and				•	
Construction Services	_	6,893.00	6,893.00		6,893.00
Total Expenditures	429,682.00	149,681.63	579,363.63	550,248.64	29,114.99
Total Outflows	\$429,682.00	\$149,681.63	\$579,363.63	\$550,248.64	\$ 29,114.99

# NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

### BOARD OF EDUCATION BOROUGH OF DUNELLEN Required Supplementary Information

Budgetary Comparison Schedule

Note to RSI

For the Fiscal Year Ended

#### Note A - Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	<u>Exhibit</u>	General <u>Fund</u>	Special Revenue <u>Fund</u>
Sources/inflows of resources			
Actual amounts (budgetary basis) "revenue"			
from the budgetary comparison schedule	[C-1] & [C-2]	\$ 15,256,755.67	\$550,248.64
Difference - budget to GAAP:			
The last State aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this			
revenue until the subsequent year when the State recognizes			
the related expense in accordance with GASB 33.		(28,965.00)	-
Grant accounting budgetary basis differs from GAAP in that			
encumbrances are recognized as expenditures, and the related			
revenue is recognized.			(397.63)
Total revenues as reported on the statement of revenues, expenditu	ıres		
and changes in fund balances - governmental funds.	[B-2]	<u>\$ 15,227,790.67</u>	<u>\$549,851.01</u>
Uses/outflows of resources			
Actual amounts (budgetary basis) "total outflows" from the			
budgetary comparison schedule	[C-1] & [C-2]	\$ 14,715,043.06	\$550,248.64
Differences - budget to GAAP			
Encumbrances for supplies and equipment ordered but			
not received are reported in the year the order is placed for			
budgetary purposes, but in the year the supplies are received			
for financial reporting purposes.			(397.63)
Transfers to and from other funds are presented as outflows of			
budgetary resources but are not expenditures	\$ -		
for financial reporting purposes.			
Net transfers (outflows) to general fund			
Total expenditures as reported on the statement of revenues,			
expenditures, and changes in fund balances - governmental funds	[B-2]	\$ 14,715,043.06	\$549,851.01

OTHER SUPPLEMENTARY INFORMATION

# SECTION D SCHOOL LEVEL SCHEDULES

# SECTION E SPECIAL REVENUE FUND

### BOARD OF EDUCATION BOROUGH OF DUNELLEN Special Revenue Fund

#### Combining Schedule of Program Revenues and Expenditures - Budgetary Basis For the Fiscal Year Ended June 30, 2012

		Total	State <u>Aid</u>	Federal Aid	Local <u>Aid</u>
REVENUES		<u>10tai</u>	Alu	Alu	Alu
State Sources		\$ -	\$ -	` <b>\$</b> -	\$ -
Federal Sources		529,097.50	•	529,097.50	1
Local Sources		21,151.14	-	-	21,151.14
Total Revenues		550,248.64	-	529,097.50	21,151.14
EXPENDITURES:					
Instruction:					
Personal Services - Salaries	100-100	297,835.75	_	295,710.75	2,125.00
Purchased Professional					_,
and Technical Services	100-300	525.00	-	_	525.00
Other Purchased Services (400-500 series)	100-500	125,898.00	-	125,898.00	-
General Supplies	100-600	39,507.75	-	21,110.61	18,397.14
Other Objects	100-800	104.00	_		104.00
Total Instruction		463,870.50		442,719.36	21,151.14
Support Services:					
Personal Services - Salaries	200-100	28,669.53		28,669.53	-
Personal Services - Employee Benefits	200-200	27,912.30		27,912.30	
Purchased Professional -					
Educational Services	200-320	27,000.71		27,000.71	-
Other Purchased Services (400-500 series)	200-500	2,795.60	-	2,795.60	
Total Support Services		86,378.14	-	86,378.14	
Total Expenditures		\$ 550,248.64	\$ -	\$ 529,097.50	<u>\$21,151.14</u>

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Special Revenue Fund

Combining Schedule of Federal Program Revenues and Expenditures - Budgetary Basis

For the Fiscal Year Ended June 30, 2012

				N.C.L.B.		I.D.E.A. Part B	Part B
REVENUES		Total	Title I	Title IIA	Title III	Basic	Preschool
Federal Sources		\$ 529,097.50	\$248,977.70	\$34,939.53	\$19,666.56	\$218,361.71	\$ 7,152.00
Total Federal Revenues		529,097.50	248,977.70	34,939.53	19,666.56	218,361.71	7,152.00
EXPENDITURES:							
Instruction:							
Personal Services - Salaries	100-100	295,710.75	182,958.75	850.00	12,372.00	92,378.00	7,152.00
Other Purchased Services (400-500 series)	100-500	125,898.00				125,898.00	
General Supplies	100-600	21,110.61	13,816.05	1	7,294.56	F	1
Total Instruction		442,719.36	196,774.80	850.00	19,666.56	218,276.00	7,152.00
Support Services:							
Personal Services - Salaries	200-100	28,669.53		28,669.53			
Personal Services - Employee Benefits	200-200	27,912.30	22,892.30	5,020.00			
Purchased Professional - Educational Services	200-320	27,000.71	26,515.00	400.00		85.71	
Other Purchased Services (400-500 series)	200-200	2,795.60	2,795.60			•	
Total Support Services		86,378.14	52,202.90	34,089.53	t	85.71	
Total Expenditures		\$ 529,097.50	\$ 248,977.70	\$ 34,939.53	\$ 19,666.56	\$218,361.71	\$ 7,152.00

#### **Special Revenue Fund**

#### Combining Schedule of Local Program Revenues and Expenditures - Budgetary Basis For the Fiscal Year Ended June 30, 2012

		<u>Total</u>	Various Local
REVENUES		<del></del>	<u></u>
Local Sources		\$21,151.14	\$ 21,151.14
Total Local Revenues		21,151.14	21,151.14
EXPENDITURES:			
Instruction:			
Personal Services - Salaries 100	0-100	\$ 2,125.00	\$ 2,125.00
Purchased Professional and Technical Services 100	0-300	525.00	525.00
General Supplies 100	0-600	18,397.14	18,397.14
Other Objects 100	008-0	104.00	104.00
Total Instruction		21,151.14	21,151.14
Total Expenditures		<u>\$21,151.14</u>	<u>\$ 21,151.14</u>

# SECTION F CAPITAL PROJECTS FUND

# SECTION G PROPRIETARY FUNDS

**ENTERPRISE FUND** 

INTERNAL SERVICE FUND

# SECTION H FIDUCIARY FUND

# BOARD OF EDUCATION BOROUGH OF DUNELLEN Student Activity Agency Fund Schedule of Receipts and Disbursements For the Fiscal Year Ended June 30, 2012

<u>Schools</u>	Balance	Cash	Cash	Balance
	<u>June 30, 2011</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>June 30, 2012</u>
Faber School	\$ 8,375.38	\$ 22,019.20	\$ 20,151.35	\$ 10,243.23
Senior High School	66,420.30	140,986.22	147,649.29	59,757.23
Athletic Fund	897.90	26,317.70	27,190.50	25.10
· .	\$ 75,693.58	\$ 189,323.12	<u>\$ 194,991.14</u>	\$ 70,025.56

#### Exhibit H-4

# BOARD OF EDUCATION BOROUGH OF DUNELLEN Payroll Agency Fund Schedule of Receipts and Disbursements For the Fiscal Year Ended June 30, 2012

	Balance <u>June 30, 2011</u>	Cash <u>Receipts</u>	Cash <u>Disbursements</u>	Balance <u>June 30, 2012</u>
Payroll Deductions and Withholdings Flexible Spending Account Net Salaries and Wages	\$ 3,348.78 (11.41)	\$ 3,682,145.51 2,565.08 5,329,948.18	\$ 3,683,764.03 515.00 5,329,911.23	\$ 1,730.26 2,050.08 25.54
	\$ 3,337.37	\$ 9,014,658.77	\$ 9,014,190.26	\$ 3,805.88

#### SECTION I LONG – TERM DEBT

## BOARD OF EDUCATION BOROUGH OF DUNELLEN Long - Term Debt Schedule of Serial Bonds For the Fiscal Year Ended June 30, 2012

#### Annual Maturities of Bonds Outstanding

				Outstanding 30, 2012		•	Retired	
	Date of	Amount of	525	,	Interest	Balance	Current	Balance
<u>Purpose</u>	<u>Issue</u>	<u>Issue</u>	<u>Date</u>	<u>Amount</u>	Rate	<u>June 30, 2011</u>	<u>Year</u>	June 30, 2012
							-	
School Bonds of 1998	8/1/98	\$4,650,000.00	8/1/2012	560,000.00	4.35%	\$ 2,260,000.00	\$555,000.00	\$ 1,705,000.00
			8/1/2013	565,000.00				•
			8/1/2014	580,000.00				
School Bonds of 2004	2/15/04	10,420,000.00	7/15/2012	250,000.00	4.00%	9,520,000.00	250,000.00	9,270,000.00
2323. 2323 3. 233 1		, 4,,	7/15/2013	300,000.00	4.00%	-,,		-,,
			7/15/2014	350,000.00	4.00%			
			7/15/2015	395,000.00	4.00%			
			7/15/2016	415,000.00	4.00%			
			7/15/2017	435,000.00	4.00%			
			7/15/2018	455,000.00	4.00%			
			7/15/2019	475,000.00	4.00%			
			7/15/2020	500,000.00	4.00%			
			7/15/2021	520,000.00	4.125%			
			7/15/2022	545,000.00	4.125%			
			7/15/2023	570,000.00	4.125%			
			7/15/2024	600,000.00	4.25%			
			7/15/2025	630,000.00	4.25%			
•			7/15/2026	660,000.00	4.25%			
			7/15/2027	690,000.00	4.30%			
			7/15/2028	725,000.00	4.30%			
			7/15/2029	755,000.00	4.30%			

<u>\$11,780,000.00</u> <u>\$805,000.00</u> <u>\$10,975,000.00</u>

#### Budgetary Comparison Schedule Debt Service Fund

#### For the Fiscal Year Ended June 30, 2012

	Original <u>Budget</u>	Budget <u>Transfers</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Final to <u>Actual</u>
REVENUES:					
Local Sources:		_			
Local Tax Levy	\$ 1,075,619.00	\$ -	<u>\$1,075,619.00</u>	<u>\$ 1,075,619.00</u>	\$ -
State Sources:					
Debt Service Aid Type II	204,698.00		204,698.00	204,698.00	
Total - State Sources	204,698.00		204,698.00	204,698.00	
,					
Total Revenues	1,280,317.00		1,280,317.00	1,280,317.00	
EXPENDITURES:					
Regular Debt Service:					
Interest	475,318.00		475,318.00	475,318.00	_
Redemption of Principal	805,000.00		805,000.00	805,000.00	_
Total Regular Debt Service	1,280,318.00		1,280,318.00	1,280,318.00	
3				,	
Total Expenditures	1,280,318.00		1,280,318.00	1,280,318.00	
Excess of Revenues Over Expenditures	(1.00)	-	(1.00)	(1.00)	-
Fund Balance, July 1	1.09	_	1.09	1.09	_
Fund Balance, June 30	\$ 0.09	\$ -	\$ 0.09	\$ 0.09	<u>\$ -</u>
Recapitulation of Excess of Revenues Over Expenditures					
Budgeted Fund Balance	\$ (1.00)	<u>\$ -</u>	\$ (1.00)	\$ (1.00)	\$ -

#### **STATISTICAL SECTION (Unaudited)**

Financial Trends	
J-1	Net Assets by Component
J-2	Changes in Net Assets
J-3	Fund Balances - Governmental Funds
J-4	Changes in Fund Balances - Governmental Funds
J-5	General Fund - Other Local Revenue by Source
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J-7	Direct and Overlapping Property Tax Rates
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J-9	Property Tax Levies and Collections
Debt Capacity	
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J-12	Direct and Overlapping Governmental Activities Debt as of June 30
J-13	Legal Debt Margin Information
Demographic and	Economic Information
J-14	Demographic and Economic Statistics
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J-16	Full-time Equivalent District Employees by Function/Program
J-17	Operating Statistics
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J-19	Schedule of Required Maintenance for School Facilities
J-20	Insurance Schedule

Certain Exhibits do not contain ten years of information since GASBS No. 44 was implemented as of the fiscal year ending June 30, 2003.

Net Assets by Component Last Ten Fiscal Years (accrual basis of accounting) Unaudited

•					Fiscal Year	Fiscal Year Ending June 30,				
j	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Governmental Activities										
Invested in Capital Assets, Net of Related Debt	\$ 8,652,743.29	\$ 8,782,038,35	\$ 6,990,699.20	\$ 9,203,207,39	\$ 9,428,037.01	\$ 9,383,900.08	\$ 8,851,754,09	\$ (580,556.25)	\$ (3,645,261.99)	\$ 6,879,706.19
Restricted	1,041,703.10	460,281.67	261,925,40	194,083.84	(61,504.17)	220,115.34	1,017,803.35	10,784,658.52	14,723,291.11	343,910.48
Unrestricted	(483,386,10)	(402,669.14)	(395,258,46)	(398,463,95)	(80,991.84)	(99,264.77)	(80,844,39)	191,404,46	(134,808,38)	6,863,55
Total Governmental Activities Net Assets	\$ 9,211,060.29	\$ 8,839,650.88	\$ 8,857,366.14	\$ 8,998,827.28	\$ 9,285,541.00	\$ 9,504,750.65	\$ 9,788,713.05	\$ 10,395,506.73	\$ 10,943,220.76	\$ 7,230,480,22
Business-type activities										
Invested in Capital Assets, Net of Related Debt	\$ 9,843.89	\$ 5,351.74	\$ 6,696.09	\$ 8,040,44	\$ 9,384.69	\$ 10,729.04	\$ 12,073,39	\$ 13,417.74	\$ 15,221.83	\$ 13,712.33
Unrestricted	160,748.31	114,468.96	101,851,72	71,404.25	31,558.81	24,700.44	13,778.18	15,783.53	19,393.61	28,964.23
Total Business-Type Activities Net Assets	\$ 170,592.20	\$ 119,820.70	\$ 108,547,81	\$ 79,444.69	\$ 40,943.50	\$ 35,429.48	\$ 25,851.57	\$ 29,201.27	\$ 34,615,44	\$ 42,676,56
District-Wide										
in Capital Assets, Net of Related Debt	\$ 8,662,587.18	\$ 8,787,390.09	\$ 8,997,395,29	\$ 9,211,247.83	\$ 9,437,421,70	\$ 9.394,629,12	\$ 8.863.827.48	\$ (567,138,51)	\$ (3.630.040.16)	\$ 6.893.418.52
	1,041,703.10	460,281.67	261,925.40	194,083.84	(61,504.17)	220,115,34	1.017,803.35	10,784,658.52	14 723 291 11	343,910,48
Unrestricted	(322,637,79)	(288,200.18)	(293,406.74)	(327,059.70)	(49,433.03)	(74,564.33)	(67,066.21)	207,187.99	(115,414,75)	35,827.78
Total District Net Assets	\$ 9,381,652.49	\$ 8,959,471,58	\$ 8,965,913.95	\$ 9,078,271.97	\$ 9,326,484.50	\$ 9,540,180.13	\$ 9,814,564.62	\$ 10,424,709.00	\$ 10,977,836.20	\$ 7,273,156.78
8										
G Source: District Records										

Changes in Net Assets
Last Ten Fiscal Years
(accrual basis of accounting)
Unaudited

					Fiscal Year Ending June 30	nding June 30,				
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Expenses										
Governmental Activities										
Instruction										
Regular	\$ 7,430,285.05	\$ 7,170,731.21	\$ 7,131,892.22	\$ 6,817,572,73	\$ 7,053,365.91	\$ 6,937,711,92	\$ 7,207,929,85	\$ 6,919,654.02	\$ 6,698,384.27	\$ 6,323,621.67
Special Education	1,535,806.49	1,638,542,58	2,093,027,61	1,801,300,37	1,638,862,30	1,691,557.49	1,309,888.04	1,529,980.74	1,304,846.63	1,386,311.73
Other Instruction	620,691.58	583,818.23	612,702.37	607,961.27	599,038,58	581,561.39	373,370.80	525,646.67	413,907.50	395,919.01
Support Services;										
Tuition	1,189,457.15	1,040,496.07	1,074,639.63	863,478.74	674,718.18	614,133.20	536,978.46	515,765.69	481,981.80	576,494.48
Student and instruction Related Services	1,757,926.67	1,866,129.97	1,849,549.42	1,690,952.41	1,580,685.03	1,453,871.21	1,413,088.92	1,303,022.85	1,285,860.07	984,216.76
School Administrative Services	1,001,478.46	950,705,35	956,704.80	946,390.70	856,974.53	871,807.92	795,008.54	691,184.66	640,255.85	662,639.92
General and Business Administrative Services	874,998.54	816,683.62	865,221.76	828,056.43	818,251,90	828,193.13	879,994.99	781,225.83	695,869.18	675,001.37
Plant Operations and Maintenance	1,335,684.23	1,380,279,25	1,288,643.80	1,497,595.00	1,519,344.60	1,129,226.80	989,020,90	1,004,737,69	940,362.69	971,212.27
Pupil Transportation	450,434,30	465,087.66	461,997.15	397,312.86	346,994.53	337,448.92	268,041.03	267,542.92	235,244.21	210,620.40
Charter Schools		7,109.00		7,484.00						
Inferest on Long-Term Debt	460,674.80	494,698.23	560,559.81	558,239.39	587,119,38	618,090.01	646,825,63	642,666,97	435,498,86	298,735.00
Debt Service Assessment	29,110,00				•					
Total Governmental Activities Expenses	16,686,547.27	16,414,281.17	16,894,938.57	16,016,343.90	15,675,354.94	15,063,611.99	14,420,147,16	14,181,428,04	13,132,211.06	12,484,772.61
Business-Type Activities:										
Food Service	435,525.76	415,164.23	422,952.97	375,736.05	418,836.83	397,503.17	420,662,16	397,861.13	377,681.21	365,932.70
Total Business-Type Activities Expense	435,525.76	415,164.23	422,952.97	375,736,05	418,836.83	397,503,17	420,662.16	397,861.13	377,681.21	365,932.70
Total District-Wide Expenses	17,122,073.03	16,829,445.40	17,317,891.54	16,392,079.95	16,094,191.77	15,461,115.16	14,840,809.32	14,579,289.17	13,509,892.27	12,850,705.31
Program Revenues										
Governmental Activities:										
Charges for Services: Instruction (Triftion)	50 280 42	58 856 20	•	•	•	,	•	•	•	ļ
Operating Grants and Contributions	2.873,889,12	2.551,155.98	3.010.279.09	2,619,001,88	3.313.439.49	3.294.552.67	3.067.375.17	2.866.137.09	2,584,095,93	2.169.255.09
Total Governmental Activities Program Revenues	2,924,169,54	2,609,812.18	3,010,279.09	2,819,001.88	3,313,439,49	3,294,552.67	3,067,375.17	2,866,137,09	2,584,095.93	2,169,255,09

Changes in Net Assets Last Ten Fiscal Years (accrual basis of accounting) Unaudited

	0.000				Fiscal Year Er	Fiscal Year Ending June 30,				
Duckeyer Time Askallane	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Charges for Services										
Food Service Operating Grants and Contributions Capital Grants and Contributions	\$ 221,732,51 264,564,75	\$ 216,232.57 210,204,55	\$ 243,177.38 208,878.71	\$ 244,857.78 169,379.46	\$ 274,373.60 149,977.25	\$ 263,150.79 143,930.29	\$ 274,921.67 142,390.79	\$ 264,830,29 127,616,67	\$ 260,727.70 108,892.39	\$ 250,477.38 95,614.93
Total Business-Type Activities Program Revenues	486,297.26	426,437,12	452,056,09	414.237.24	424.350.85	407 081 0B	417 312 4B	392 448 98	340 620 00	348 002 34
Total District-Wide Program Revenues	3,410,466.80	3,036,249,30	3,462,335.18	3,033,239.12	3,737,790.34	3,701,633.75	3,484,687.63	3,258,584.05	2,953,716.02	2,515,347.40
Net (Expense)/Revenue Governmental Artivities	(et 750 007 91)	700 00 V	2000 000	900	3					
Business-Type Activities	50,771.50	11,272.89	29,103,12	38,501.19	(12,351,915.45) 5,514.02	(11,769,059.32)	(11,352,771.99)	(11,315,290.95)	(10,548,115.13)	(10,315,517.52)
Total District-Wide Net Expense	(13,711,606.23)	(13,793,196.10)	(13,855,556,36)	(13,358,840.83)	(12,356,401.43)	(11,759,481.41)	(11,356,121.69)	(11,320,705.12)	(10,556,176.25)	(10,335,357,91)
General Revenues and Other Changes in Net Assets Governmental Activities: Taxes:										
Property Taxes, Levied for General Purposes	8,754,123.00	8,543,395.00	8,354,094.00	8,126,326.00	8,022,126.00	7,668,256.00	6,923,130.00	6,348,938.00	6,230,921,00	5,833,267.00
Property Taxes, Levied for Debt Service Principal	614,944,20	549,401.77	466,244.78	430,663.61	415,958.62	346,599.99	594,147.37	475,791,03	20,020.14	429,725,00
Federal and State Ald not Restricted	4,692,919.60	4,638,896,32	4,808,702.52	4,434,649.07	3,639,956.44	3,429,830.36	3,084,410.79	3,092,937,96	3,221,233.00	2,691,717.61
I utuoti (Ottlef I flan Special Schools)		1 44	45,321.83	•			14,801,00	30,220.55	39,198.76	9,000.00
	4,636,01	5,302.07	7,672.37	13,877.40	24,603,05	31,867.93	103,271,06	273,323.44	84,093,47	23,048,35
Miscellaneous income	67,166.33	49,756.57	61,162.85	105,112.22	40,061.69	8,542.64	26,218.09	530,491.09	188,402.80	35,057,28
N.J. Economic Development Authority Grants Prior Year Adjustment - Captial Assets								15 074 00	4,617,149.00	F
Transfers								06,410,01	(18 500 00)	(10,650,00)
Total Governmental Activities	14,133,789.14	13,786,751.73	13,743,198.35	13,110,628.30	12,142,705.80	11,485,096.92	10,745,978.31	10,767,576.97	14,384,518.17	9,002,165.24
Total District-Wide General Revenues	14,133,789.14	13,786,751.73	13,743,198.35	13,110,628.30	12,142,705.80	11,485,096.92	10,745,978.31	10,767,576.97	14,384,518.17	9,002,165.24
Change in Net Assets										
Governmental Activities	371,411.41	(17,717.26)	(141,461.13)	(286,713.72)	(219,209.65)	(283,962,40)	(606,793.68)	(547,713.98)	3,836,403.04	(1,313,352.28)
Total District Mide Observed	50,771,50	11,272.89	29,103.12	38,501.19	5,514.02	9,577.91	(3,349.70)	(5,414.17)	(8,061.12)	(19,840,39)
oral District Vide Origing In 14et Assets	4 422, 182.91	\$ (6,444.37)	\$ (112,358.01)	\$ (248,212,53)	\$ (213,695.63)	\$ (274,384.49)	\$ (610,143.38)	\$ (553,128.15)	\$ 3,828,341.92	\$(1,333,192.67)
Source: <u>District Records</u>										

Fund Balances - Governmental Funds, Last Ten Fiscal Years (modified accrual basis of accounting) Unaudited

					Fiscal Year	Fiscal Year Ending June 30,				
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
General Fund Reserved	\$ 1,041,702.52	\$460,280.58	\$497,051.01	\$408,490.63	\$ 162,785.21	\$130,788.22	\$ 52,327.44	\$ 28,331.74	\$ 432,032.26	\$349,074,48
Unreserved Total General Fund	(106,241.88) \$ 935,460.64	(37,567.55) \$422,713.03	(199,768.29) \$297,282.72	(203,683.12) \$204,807.51	\$232,898.37	\$152,918.45	48,513.11 \$ 100,840.55	321,649,46	(25,685.86) \$ 406,346.40	110,876,05 \$459,950,53
All Other Governmental Funds Unreserved, Reported In:										
Special Revenue Fund				•	(2,747.85)	(2,747.85)	(2,747.85)	(1,302.85)	(2,567.60)	(5,164.00)
Debt Service Fund	0.58	1.09	1.10	0.87	0.87	1.38	1.14	0.65	0.25	
Total all Other Governmental Funds	\$ 0.58	\$ 1.09	\$ 1.10	\$ 0.87	\$ 1,883.89	\$327,478.52	\$ 1,215,221.06	\$ 11,020,218.81	\$ 14,565,941.46	\$ (5,164.00)
Total Fund Balances	\$ 935,461.22 \$422,714.12	\$422,714.12	\$297,283.82	\$204,808.38	\$234,782.26	\$480,396.97	\$ 1,316,061,61	\$ 11,370,200.01	\$ 14,972,287.86	\$454,786.53

Changes in Fund Balances - Governmental Funds, Last Ten Fiscal Years (modified accrual basis of accounting) Unaudited

					Fiscal Year Ending June 30	ding June 30,	:			
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Revenues										÷
Tax Levy	\$ 9,829,742.00	\$ 9,587,495.00	\$ 9,380,899.00	\$ 9,115,229,00	\$ 9,025,204.00	\$ 8,632,946.00	\$ 7,896,371,00	\$ 7,195,411.00	\$ 6,686,440.00	\$ 6,288,149.00
Tuffion Charges	50,280.42	58,656.20	45,321.83	•	•	•	14,801.00	30,220,55	39,198,76	9,000.00
Interest Earnings	4,636.01	5,302.07	7,672.37	13,877.40	24,603.05	40,410.57	103,271,06	273,323,44	84,093.47	23,048,35
Miscellaneous	67,166.33	49,756,57	61,162,85	105,112.22	57,106,95	17,374.26	56,547.02	547,380,32	197,948,76	45,247.20
State Sources	6,389,381,92	6,055,624.61	5,707,717.68	6,022,016.10	5,870,420.37	5,583,808.22	5,085,670,37	5.020,969,74	4,920,038.41	4,484,880,41
Federal Sources	716,752,00	639,729.46	1,550,703.71	473,395.46	478,810,92	505,110.54	656,693,03	550,534,11	440,245,70	340,745,37
Total revenues	17,057,958,68	16,396,563.91	16,753,477.44	15,729,630.18	15,456,145.29	14,779,649,59	13,813,353,48	13,617,839.16	12,367,965.10	11,191,070.33
Expenditures										
Instruction			-							
Regular Instruction	4,673,148.95	4,563,906.83	4,589,422.37	4,434,751,74	4,390,892.03	4,250,445.67	4,717,394,79	4.595.114.84	4,426,266,91	4.220.679.78
Special Education Instruction	1,111,537.74	1,214,298.27	1,678,213.32	1,400,082.67	1,188,899.68	1,233,948.94	978,038.61	983,385,96	834,630,96	1.015,357.37
Other Instruction	468,395,06	501,435.78	530,744.87	466,007.68	444,098,90	434,664,33	294,985.93	482.614.94	326.976.83	321,320,22
Support Services:			-	•		1	<u> </u>			
<b>9</b> Tuilion	1,189,457,15	1,040,496.07	1,074,639.63	863,478,74	674,718.18	614,133,20	536,978,46	515,765,69	481,981,80	576,494,48
Student and Instruction Related Services	1,328,668.33	1,376,199.68	1,366,656,24	1,317,610.42	1,180,307,53	1.055,427.84	1,097,309.68	1,051,753,43	1.035,225,15	856.286.70
School Administrative Services	714,349,63	697,583,86	703,173.41	668,850.87	584,348,33	608,299,68	601,655.16	529.819.71	532,881,48	533.882.64
General and Business Administrative Services	663,488.88	648,880.93	682,531.42	657,153.55	617,314,75	631,689,45	701,113.80	711,679,06	594,466.33	566,354,29
Plant Operations and Maintenance	1,258,781.07	1,279,871.73	1,242,528,59	1,443,868.08	1,463,997,47	1.078.628.75	962.475.84	963,233,52	904 229 57	847.498.78
Pupil Transportation	444,566.86	459,206.01	456,695.93	392,358,58	342,256.82	333,550.25	266,408.53	265,910,42	227,972.46	210,620.40
Employee Benefits	3,350,077,40	3,171,078.44	3,047,740.21	2,801,585.24	3,210,600.73	3,251,156,76	2,651,605.33	2,451,211,62	2,299,868,94	2.001.008.86
Charter Schools	•	7,109.00		7,484.00		•	•			
Capital Outlay	33,313,00	7,768,00	8,815.24	61,367,49	340,228,07	893,685,60	9.847,737,24	3.555,080,22	477,133,59	
Capital Outlay-Debt Service Assessment	29,110,00	50,056,00	-							
Debt Service:										
Principal	805,000,00	745,000.00	740,000,00	675,000.00	665,000.00	900,000,00	580,000,00	465,000.00	445.000.00	420,000.00
Interest and Other Charges	475,317.51	508,243.01	539,840.76	570,005.01	599,097,51	629,683,76	660,972.51	653,457,60	284,478,75	308.460.00
Total Expenditures	16,545,211.58	16,271,133.61	16,661,001.99	15,759,604.07	15,701,760.00	15,615,314.23	23,896,675.88	17,224,027,01	12,871,112.77	11,877,963.52
Excess (Deficiency) of Revenues	1									
Over (Uniter) Expenditures	512,747.10	125,430.30	92,475.45	(29,973.89)	(245,614.71)	(835,664.64)	(10,083,322.40)	(3,606,187.85)	(503,147.67)	(686,893,19)

Changes in Fund Balances - Governmental Funds, Last Ten Fiscal Years (modified accrual basis of accounting) Unaudited

					Fiscal Y	Fiscal Year Ending June 30	'n			
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Other Financing Sources (uses)										
Capital Leases (Non-Budgeted)				, 49	€9		\$ 29,184,00	\$ 4,100.00	· •	, 69
Bonds Proceeds									10,420,000.00	
N.J. Economic Development Authority Grants				•				٠	4,617,149.00	
Transfers In		•	,	,	12,191.68	21,162.37	91,618,04	261,224.75	68,825,35	
Transfers Out	,	•		•	(12,191,68)	(21,162.37)	(91,618.04)	(261,224.75)	(85,325.35)	(19,650.00)
Total Other Financing Sources (Uses)	*	,	1		,	1	29,184.00	4,100.00	15,020,649.00	(19,650.00)
:										
Net Change in Fund Balances	\$512,747.10	\$125,430.30	\$ 92,475,45	\$(29,973.89)	\$(245,614.71)	\$(835,664.64)	\$(10,054,138.40)	\$ (3,602,087,85)	\$14,517,501.33	\$(706,543.19)
Debt Service as a Percentage of Noncapital Expenditures	7.75%	7.71%	7.69%	7.93%	8.23%	8.35%	8.83%	8.18%	5.89%	6.13%

Source: District Records

**BOROUGH OF DUNELLEN BOARD OF EDUCATION** 

General Fund - Other Local Revenue by Source Last Ten Fiscal Years

(modified accrual basis of accounting)

Unaudited

Sale of Buildings	' ↔	151,840.00	510,240.00	1						
Miscellaneous	550.67	694.61	2,201.34	10,703.39	1,891.41	57,106.95	105,112.22	61,162.85	4,474.72	8,761.93
Σ	↔									
Interest	\$ 23,048.35	15,268.12	12,098.69	11,653.02	10,705.56	24,603.05	13,877.40	7,672.37	5,302.07	4,636.01
Prior Year Refunds	\$ 34,506.61	35,868.19	18,049.75	15,514.70	6,651.23				14,267.18	30,582.77
Tuition	\$ 9,000.00	39,198.76	30,220.55	14,801.00				45,321.83	58,656.20	50,280.42
Annual Totals	\$ 67,105.63	242,869.68	572,810.33	52,672.11	19,248.20	81,710.00	118,989.62	114,157.05	82,700.17	94,261.13
Fiscal Year Ending June 30,	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012

Source: District Records

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Assessed Value and Estimated Actual Value of Taxable Property, Last Ten Fiscal Years Unaudited

Ended December 31,	Vacant Land	Residential	Farm	Commercial	Industrial	Apartment	Total Assessed Value	Public Utilities	Net Valuation Taxable	Estimated Actual (County Equalized) Value	Total Direct School Tax Rate
	\$ 561,300	\$ 121,311,900		\$14,546,300	\$3,581,600	\$1,448,500	\$ 141,449,600	↔	\$ 142,765,014	\$ 385,665,969	4.545
	515,900	121,732,300		14,537,500	3,581,600	1,448,500	141,815,800	1,092,452	142,908,252	441,483,633	4.857
	534,500	123,223,800		14,420,600	3,581,575	1,448,500	143,208,975		144,169,538	506,640,015	5.237
	633,600	123,550,100		13,920,000	3,581,575	1,448,500	143,133,775		143,947,024	580,980,045	5.743
	528,200	124,002,800		13,755,800	3,669,600	1,448,500	143,404,900	646,200	144,051,100	640,684,705	6.137
	629,000	124,392,000		13,452,550	3,374,700	1,623,800	143,472,050	594,075	144,066,125	650,483,881	6.295
	508,300	124,775,150		13,701,800	3,374,700	1,623,800	143,983,750	620,077	144,603,827	724,000,200	6.395
	437,600	124,963,050		13,521,700	3,597,200	1,623,800	144,143,350	659,819	144,803,169	680,482,726	6.550
	459,900	124,839,650		14,039,300	3,136,300	1,623,800	144,098,950	672,862	144,771,812	643,137,863	6.706
	459 900	124 830 500		14 272 550	3 136 300	1 623 800	144 323 050	729 187	145 052 237	626 388 710	

Source: Municipal Tax Assessor

**BOROUGH OF DUNELLEN BOARD OF EDUCATION** 

# Direct and Overlapping Property Tax Rates Last Ten Fiscal Years

(rate per \$100 of assessed value)
Unaudited

	Scho	School District Direct Rate	ot Rate		Overlapping Rates	ing Ra	tes		
Fiscal Year Ended December 31,	Basic Rate	General Obligation Debt Service	Total Direct School Tax Rate	Mun	Municipality	O	County	Tota Ovel Tay	Total Direct and Overlapping Tax Rate
THE COLUMN TO TH									
2003	\$ 4.035	\$ 0.510	\$ 4.545	↔	1.954	↔	1.410	↔	7.909
2004	4.347	0.510	4.857		2.016		1.117		7.990
2005	4.461	0.776	5.237		2.098		1.150		8.485
2006	4.881	0.862	5.743		2.370		1.197		9.310
2007	5.283	0.854	6.137		2.873		1.300		10.310
2008	5.418	0.877	6.295		2.992		1.441		10.728
2009	5.521	0.874	6.395		3.011		1.477		10.883
2010	5.835	0.715	6.550		3.350		1.397		11.297
2011	5.840	0.866	6.706		3.537		1.364		11.607
2012			NOT AVAILABLE	ш					

Source: Municipal Tax Collector

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Principal Property Taxpayers Current Year and Nine Years Ago Unaudited

		2012		2003
	Taxable	% of Total	Taxable	% of Total
	Assessed	District Net	Assessed	District Net
Fiscal Year Ended June 30,	Value	Assessed Value	Value	Assessed Value
Dunellen Associates	\$ 2,100,000	1.45%	\$2,100,000	1.47%
Provident Savings Bank	404,400	0.28%	594,000	0.42%
Verizon	309,000	0.21%	•	0.00%
Sunrise Industries	400,000	0.28%	453,000	0.32%
Retail Development Assoc.	326,600	0.23%	401,600	0.28%
A & M Gardens, Inc.	375,000	0.26%	375,000	0.26%
UMI Enterprises	374,000	0.26%	400,000	0.28%
Friend Well Plaza	1,191,100	0.82%		0.00%
Valstir, LLC		%00'0	300,000	0.21%
Peter J. Riccio	322,000	0.22%	322,000	0.23%
Summit Federal Savings	236,000	0.16%		0.00%
Ronald Papieo	309,000	0.21%	309,000	0.22%
Petra Heleniak	300,800	0.21%	300,800	0.21%
Sumo Real Estate Holding	300,000	0.21%		%00.0
Total	\$ 6,947,900	4.79%	\$5,555,400	3.89%
Source: Minicipal Tax Assesor				

Source: Municipal Tax Assessor

BOARD OF EDUCATION BOROUGH OF DUNELLEN

**Property Tax Levies and Collections** Last Ten Fiscal Years Unaudited

ons to Date	Percentage of Levy	100.00%	100.00%	100.00%	100.00%	%26.66	99.79%	99.53%	97.79%	98.10%	
Total Collections to Date	Amount	\$10,758,611	11,416,082	12,168,699	13,325,754	14,177,732	14,769,428	15,856,801	15,856,801	16,062,333	
Collections in	Subsequent Years								146,877		F AUDIT
within the Fiscal Year of the Levy	Percentage of Levy	100.00%	100.00%	100.00%	100.00%	99.97%	%62'66	%98.96	97.37%	98.10%	NOT AVAILABLE AT TIME OF AUDIT
Collected within the Fiscal Year of the Levy	Amount	\$10,758,611	11,416,082	12,168,699	13,325,754	14,177,732	14,769,428	15,430,011	7,775,602	16,062,333	NOT AVAIL
		€	€	€	€	3	€	€	<u>B</u>	<u>ල</u>	<u>(</u> 0
	Taxes Levied for the Fiscal Year	\$ 10,758,611	11,416,052	12,168,699	13,325,754	14,181,203	14,799,613	15,930,215	7,985,521	16,372,472	
	Fiscal Year Ended June 30,	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012

(A) State Fiscal Year(B) Transition Year (July 1, 2009-December 31, 2009)(C) Calendar Year

Source: Municipal Tax Collector

# Ratios of Outstanding Debt by Type Last Ten Fiscal Years Unaudited

				Per Capita	\$ 907.84	2 354 05	200,00	2,288.34	2,220,03	2 119 43	2,001.15	1 872 50	1,070,03	1,731.41	1,620,80	1,510.04
		Percentage	of Personal	Income	2.34%	5 94%	5 7 7	5.61%	5.02%	4.51%	4.05%	7000 %	0.00.0	3.59%	3.26%	3.04%
				Total District	\$6,275,000	16,250,000	100,000	15,785,000	15,205,000	14,605,000	13,940,000	13 265 000	0,200,000	12,525,000	11,780,000	10,975,000
Business- Type Activities			Capital	Leases												
		Bond	Anticipation	Notes (BANs)												
al Activities			Capital	Leases												
Governmental Activities		Certificates	of	Participation												
		General	Obligation	Bonds	\$ 6,275,000	16,250,000	15 785 000	000,00	15,205,000	14,605,000	13,940,000	13,265,000	000 100	12,525,000	11,780,000	10,975,000
	Fiscal	Year	Ended	June 30,	2003	2004	2005	2007	2006	2007	2008	2009	0700	7010	2011	2012

# Ratios of Net General Bonded Debt Outstanding Last Ten Fiscal Years Unaudited

				Per Capita	\$ 907.84	2,354.05	2,288.34	2,220.03	2,119.43	2,001.15	1,904.25	1,769.07	1,628.42	1,510.04
	Percentage of	Actual Taxable	Value of	Property	4.40%	11.37%	10.95%	10.56%	10.14%	9.68%	9.17%	8.65%	8.14%	7.57%
tstanding		Net General	Bonded Debt	Outstanding	\$ 6,275,000	16,250,000	15,785,000	15,205,000	14,605,000	13,940,000	13,265,000	12,525,000	11,780,000	10,975,000
General Bonded Debt Outstanding				Deductions										
General		General	Obligation	Bonds	\$ 6,275,000	16,250,000	15,785,000	15,205,000	14,605,000	13,940,000	13,265,000	12,525,000	11,780,000	10,975,000
	Fiscal	Year	Ended	June 30,	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012

# Direct and Overlapping Governmental Activities Debt As of December 31, 2011 Unaudited

Net Direct Debt of School District as of December 31,2011	\$ 10,975,000.00
Net Overlapping Debt of School District: Borough of Dunellen (100%)	\$ 4,654,495.00
County of Middlesex - Borough's share (.6164%)	4,079,769.85
Total Direct and Overlapping Debt	
as of December 31,2011	\$ 16,034,306.85

Source: Borough of Dunellen Chief Financial Officer and Middlesex County Treasurer's Office

### Legal Debt Margin Information Last Ten Fiscal Years Unaudited

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	Equalized Valuation Basis 2009 2010 2011	l Basis			\$ 669,380,521.00 633,875,770.00 594,712,959.00 \$ 1,897,969,250.00	,521.00 ,770.00 ,959.00 ,250.00	
4	Average Equalized Valuation of Taxable Property	luation of Taxable Pr	operty		\$ 632,656,416.67	,416.67	
	Debt Limit (4 % of \$632,656,416.67) Total Net Debt Applicable to Limit Legal Debt Margin	.2,656,416.67) tble to Limit			\$ 25,306, 10,975 \$ 14,331,	25,306,256.67 10,975,000.00 14,331,256.67	
				Fiscal Year			
	2008	2009		2010	2011		2012
Debt Limit	\$ 25,665,364,43	\$ 27,503,532.80	₩	27,893,497.59	\$ 26,837	26,837,484.45	\$25,306,256.67
Total Net Debt Applicable to Limit	13,940,000.00	13,265,000.00		12,525,000.00	11,780	11,780,000.00	10,975,000.00
Legal Debt Margin	11,725,364.43	14,238,532.80		15,368,497.59	15,057	15,057,484.45	14,331,256.67
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	11 54.31%	48.23%		44.90%		43.89%	43.37%
				Fiscal Year			
	2003	2004		2005	2006	<b>(0)</b>	2007
Debt Limit	\$ 13,928,263.00	\$ 15,453,726.00	69	17,419,337.65	\$ 20,016	20,016,759.63	\$22,773,996.76
Total Net Debt Applicable to Limit	\$ 6,275,000.00	\$ 16,250,000.00	€\$	15,785,000.00	15,205	15,205,000.00	14,605,000.00
Legal Debt Margin	\$ 7,653,263,00	\$ (796,274.00)	မာ	1,634,337.65	4,811	4,811,759.63	8,168,996.76
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	it 45.05%	105.15%		90.62%		75.96%	64.13%

Source: Equalized valuation bases were obtained from the Annual Report of the State of New Jersey, Department of Treasury, Division of Taxation

# Demographic and Economic Statistics Last Ten Fiscal Years Unaudited

Unemployment Rate	4.50%	4.50%	3.70%	7.00%	7.10%	6.30%	8.40%	12.90%	12.90%	12.50%	
Per Capita Personal Income	38,406	38,745	39,659	40,826	44,204	46,991	49,464	46,912	48,256	49,704 (E)	
Personal Income	\$ 263,465,160	267,805,440	273,766,077	281,617,748	302,753,196	323,814,981	344,566,224	332,136,960	349,083,904	361,246,346	
Population	6,860	6,912	6,903	6,898	6,849	6,891	996'9	7,080	7,234	7,268	
Year	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	(E) Estimate

# Sources:

Personal income has been estimated based upon the municipal population and per capita Population information provided by the NJ Dept of Labor and Workforce Development.

personal income presented.

Per capita personal income by municipality estimated based upon the 2000 Census Unemployment data provided by the NJ Dept of Labor and Workforce Development. published by the U. S. Bureau of Economic Analysis.

#### Exhibit J-15

#### BOARD OF EDUCATION BOROUGH OF DUNELLEN

Principal Employers Current Year and Nine Years Ago Unaudited

**NOT AVAILABLE** 

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Full-time Equivalent District Employees by Function/Program Last Ten Fiscal Years Unaudited

Function/Program	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Instruction			α	ű	5	94	94	8	C <sub>R</sub>	83
Special Education			8 &	208	- 6	9 6	19	23	23	25
Other Instruction			Ŋ	4	4	9	9	9.3	9.3	9.3
School Sponsored/Other Instructional			3.8	3.8	4	5	2	7	2	2
Support Services:										
Tuition			0	0	0	0	0	0	0	0
Student and Instruction Related Services			18.5	18	18	19	19	12	12	12
School Administrative Services			-	7	7	12	12	11.5	11.5	11.5
General and Business Administrative Services			9	9	9	9	9	7	2	7
Central Services								4.3	4.3	4.3
Administrative Information Technology								0.5	0.5	0.5
Plant Operations and Maintenance			7	2	7	7	2	2.5	2.5	2.5
Pupil Transportation								0.2	0.2	0.2
Special Schools							÷			
Food Service								0.3	0.3	0.3
Child Care										
Total	N/A	N/A	152.3	150.8	152	163	163	147.6	147.6	152.4

Source: District Personnel Records

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Operating Statistics Last Ten Fiscal Years Unaudited

	Student Attendance Percentage	94.56%	94.53%	94 42%	94.45%	94.46%	95.05%	95.24%	95.20%	95.20%	95.20%
	% Change in Average Daily Enroliment	1,18%	. 0.46%	3,39%	-1.72%	-4.28%	1.12%	1.38%	1.52%	-1.00%	3.86%
Pupil/Teacher Ratio	Average Dally Attendance (ADA)	1.042.0	1.046.4	1,080.6	1.062.4	1,017.1	1.034.9	1,051.3	1,066.5	1,056.6	1,096.8
	Average Daily Enrollment (ADE)	1101.9	1107.0	1144.5	1124.8	1076.7	1088.8	1103.8	1120.6	1109.4	1152.2
	Senior High School		18:1	1:19	1:15	1:15	1:15	1:15	1:09	1:13.5	1:12.4
	Middle School			1:19	1:19	1:19	1:19	1:19	1:13.4	1:15.3	1:12.4
/lidn4	Elementary		20:01	1:21	1:13	1:13	1:13	1:13	1:10	1:11.2	1:12.4
·	Teaching Staff		119	110	107	108	110	112	108	108	106
	Percentage Change	7.82%	3.83%	3.27%	10.02%	9.73%	3.53%	1.50%	1.61%	-0.83%	-2.31%
	Cost Per Pupil	9,651	10,020	10,348	11,385	12,493	12,933	13,127	13,338	13,227	12,922
	Operating Expenditures	\$ 10,634,209	11,092,379	11,843,569	12,807,966	13,491,945	14,097,434	14,453,232	15,372,346	14,960,067	15,202,471
	Enrollment	1101.9	1107.0	1144.5	1125.0	1080.0	1090.0	1101.0	1152.5	1131.0	1176.5
	Fiscal	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012

Note: Enrollment based on annual October district count.

Source: District records

BOARD OF EDUCATION BOROUGH OF DUNELLEN

School Building Information Last Ten Fiscal Years Unaudited

2012	77,961 610 570	26,248 301 259	81,881 432 332
2011	77,961 610 560	26,248 301 260	81,881 432 303
2010	77,961 610 562	26,248 301 258	81,881 432 320
2009	77,961 610 523	26,248 301 273	81,881 432 304
2008	77,961 610 520	26,248 301 258	81,881 432 318
2007			
2006		e)c	
2005		Not Available	
2004			
2003			
District Building Elementary	Square Feet Capacity (students) Enrollment	Middle School Lincoln Middle School Square Feet Capacity (students) Enrollment	High School Dunellen High School Square Feet Capacity (students) Enrollment

Number of Schools at June 30, 2010 Elementary = 1 Middle School = 1 Senior High School = 1

Source: District Facilities Office

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of alterations and additions. Enrollment is based on the annual October district count.

General Fund Schedule of Required Maintenance for School Facilities Last Ten Fiscal Years Unaudited

Undistributed Expenditures-Required Maintenance for School Facilities 11-000-261-xxx

2003	\$ 62,712 59,710 6,792	\$ 129,214
2004	\$ 83,520 79,251 9,045	\$171,816
2005	\$ 65,127 62,009 7,054	\$134,190
2006	\$ 52,733 50,209 5,711	\$ 108,653
2007	\$ 68,408 65,132 15,967	\$149,507
2008	\$ 75,456 72,026 24,008	\$171,490
2009	\$ 79,654 76,033 25,344	\$ 181,031
2010	\$ 64,476 61,545 20,515	\$ 146,536
2011	\$ 87,163 83,200 27,733	\$ 198,096
2012	\$ 84,222 80,394 26,798	\$ 191,414
Pending Projects (w/DOE Project #)		
*School Facility	Dunellen High School John P. Faber School Lincoln Middle School	Total School Facilities

\*School facilities as defined under EFCFA. (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26A-1.3)

Source: District Records

#### Insurance Schedule As of June 30, 2012 Unaudited

	COVERAGE	DEDUCTIBLE
School Package Policy - N.J. School Boards		
Association Insurance Group		
Property - Blanket Building & Contents	\$ 36,462,121.00	\$ 5,000.00
Comprehensive General Liability	6,000,000.00	
Comprehensive Automotive Liability	6,000,000.00	
Comprehensive		1,000.00
Collision		1,000.00
Computer & Scheduled Equipment	1,000,000.00	
Boiler & Machinery	100,000,000.00	1,000.00
School Boards Legal Liability - N.J. School Boards	5,000,000.00	5,000.00
Workers Compensation - N.J. School Boards Assoc. Employers Liability Insurance		
Bodily Injury by Accident	2,000,000.00	each accident
Bodily Injury by Disease	2,000,000.00	each employee
Bodily Injury by Disease	2,000,000.00	
Flood Insurance - Selective Insurance Company		
Buildings	500,000.00	1,000.00
Contents	500,000.00	1,000.00
Faithful Performance Bond	25,000.00	500.00

Source: District Records

SINGLE AUDIT SECTION



# VM ASSOCIATES, INC.

Vincent M. Montanino, RMA, PSA Michael S. Zambito, CPA, RMA Antonia Russo, Associate

> K-1 Sheet 1

INEDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
"GOVERNMENT AUDITING STANDARDS"

The Honorable President Members of the Board of Education Borough of Dunellen School District County of Middlesex, New Jersey

We have audited the basic financial statements of the Borough of Dunellen School District as of and for the year ended June 30, 2012, and have issued our report thereon dated November 16, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Finance, Department of Education, State of New Jersey.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Borough of Dunellen School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Dunellen School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Borough of Dunellen School District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

111 Howard Boulevard Suite 212 P.O. Box 397 Mt. Arlington, NJ 07856 Phone:973-770-5491 Fax: 973-770-5494 vm associates@msn.com Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Dunellen School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u> and audit requirements as prescribed by the Division of Finance, Department of Education, State of New Jersey.

This report is intended solely for the information and use of the audit committee, management, the Borough of Dunellen School District and the New Jersey Department of Education and other state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Vincent M. Montanino
Public School Accountant

License No. CS000495

Michael S.Zambito Certified Public Accountant

License No. 20CC00789500

November 16, 2012



## VM ASSOCIATES, INC.

Vincent M. Montanino, RMA, PSA Michael S. Zambito, CPA, RMA Antonia Russo, Associate

> K-2 Sheet 1

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS

APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER

COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND

NEW JERSEY OMB CIRCULAR LETTER 04-04

The Honorable President Members of the Board of Education Borough of Dunellen School District County of Middlesex, New Jersey

#### Compliance

We have audited the compliance of the Borough of Dunellen School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement and the New Jersey Compliance Manual State Grants Compliance Supplement that are applicable to each of its major federal and state programs for the year ended June 30, 2012. The Borough of Dunellen School District's major federal and state programs are identified in the Summary of Auditor's Results Section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal and state programs is the responsibility of the Borough of Dunellen School District's management. Our responsibility is to express an opinion on Borough of Dunellen School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States; the audit requirements as prescribed by the Division of Finance, Department of Education, State of New Jersey; OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations; and New Jersey Office of Management and Budget Circular Letter 04-04 Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Those standards, OMB Circular A-133 and New Jersey's OMB's Circular Letter 04-04 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred. An audit includes examining, on a test basis, evidence about the Borough of Dunellen School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Borough of Dunellen School District's compliance with those requirements.

111 Howard Boulevard Suite 212 P.O. Box 397 Mt. Arlington, NJ 07856 Phone: 973-770-5491 Fax: 973-770-5494 vm\_associates@msn.com In our opinion, the Board of Education of the Borough of Dunellen School District, in the County of Middlesex, State of New Jersey, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal and state programs for the year ended June 30, 2012.

#### Internal Control Over Compliance

The management of the Borough of Dunellen School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal and state programs. In planning and performing our audit, we considered Borough of Dunellen School District's internal control over compliance with the requirements that could have a direct and material effect on a major federal and state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and New Jersey's OMB's Circular Letter 04-04, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Dunellen School District's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Borough of Dunellen School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal and state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal and state program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management, the Borough of Dunellen School District, the New Jersey State Department of Education and other federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Vincent M. Montanino Public School Accountant

License No. CS000495

7/med 1777

Michael S. Zambito
Certified Public Accountant
License No. 20CC00789500

November 16, 2012

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Schedule of Expenditures of Federal Awards, Schedule A For the Fiscal Year Ended June 30, 2012

12 Due to Grantor	, <del>65</del>		10	1	ıol		10					,		<b>m</b>	,	_	ı I m	€9
Balance June 30, 2012 unts Deferred sable Revenue	, 69		1,335.45	, ,	1,335.45		5,648.65		٠			46,020,00	10,020,01	2,271.03	00 034 4	1,442.U	25,381.68	\$ 26,717.13
Balance Accounts Receivable	, se		(2,158,18)	(10,417.48)	(12,575,66)		(24,851,00)	(00:010:11)		F	(1,592.00)	40 649 007	(nn's l p'e l )	• ;	(1,442.00)	(1,621,00)	(63,938.00)	\$ (76,513.66)
Repayment of Prior Years' Balances	. ↔																***************************************	69
Total	\$ 183,602.00 13,855,62 197,457,52		30,319,39 30,134,64	197,583.15	258,037.18		234,364.35	14,613.35	32,935.00	2,004.53	12,372.00	5,673.89	2.10,2,0.2	85.71 7.152.00	0.70	1 1	1,620,67	\$ 984,592,30
URES Encumbrances	, Ф						65,201.55		5,331.00		10,735,50	3,305,26					75,931.74	\$ 75,931.74
BUDGETARY.EXPENDITURES Accounts ements Payable Encur	ı <del>«</del> »						911.49		70.17								981,66	\$ 981,66
BUDGETA Disbursements	\$ 183,602.00 13,855,62 197,457,52		30,319.39 30,134.64	197,583.15	258,037.18		178,251.31	14,613.35	27,533.83	2,004.53	Uc.050,1	2,368.63	2000	85.71 7.159.00			262.24	\$ 907,678.90
Cash Received	\$ 183,602.00 13,855,62 197,457.52		30,369,35 27,976,46 1,842.04	187,165.67	254,953,96		215,162,00 20 679 00		32,935.00 4.206.00		15,982.00	214 477 00	937.00	7 152 00		4,001.00	527,903.00	\$ 980,314.58
Adjustments	ı ₩						(14.613.35)	14,613.35	(2,004,53)	2,004,53	(5,673.89)	5,673.89	(2,356.74)	2,356,74	(1,442.00)	(1,620.67)	1,620.67	
Balance <u>July 1, 2011</u>	, <del>69</del>		1,285.49	(7,500.44)	(8,156.99)		(20.678.65)		(2,201,47)		(11,900.11)		1,419.74		•	(4,001.33)	(37,361.82)	\$ (45,518.81)
Award Amount	\$ 183,602.00 13,855.62		30,369,35 30,134,64 23,197,22	197,583.15 164,869.08		:	240,013,00	14,613,35	32,935.00	2,004,53	17,574.00	5,673.89	231,986,00	2,536,74	7,211.00	8,267.00	1,620,67	
Grant Perlod	7/1/10-6/30/12		7/1/11-6/30/12 7/1/11-6/30/12 7/1/10-6/30/11	7/1/11-6/30/12 7/1/10-6/30/11			9/1/10-8/31/12	9/1/11-8/31/12	9/1/10-8/31/12	911/11-8/31/12	9/1/10-8/31/11	9/1/10-8/31/11	9/1/10-8/31/11	9/1//1-8/31/12	9/1/10-8/31/11	9/1/10-8/31/11	9/1//1-8/31/12	
Federal CFDA or Grant Number	84.410A 93.778		10.550 10.553 10.553	10.555 10.555		:	84,010A	84.010A	84.367A	84,367A	84.365A	.84.365A 84.027A	84.027A	84.027A 84.173A	84.173A 84.173A		84.162A	
Federal Grantor/Pass-Through Grantor/Prograw_Illie	U.S. Department of Treasury: Education Jobs Act Medicaid Rembursement Total U.S. Department of Treasury	U.S. Department of Agriculture Passed - Through State Department of Education:	Food Distribution Program School Breakfast Program Schoof Breakfast Program	National School Lunch Program National School Lunch Program	Total U.S. Department of Agriculture	⊃	N.C.L.B. Title I	N.C.L.B. Title I - Carryover	N.C.L.B. Title II.A. N.C.L.B. Title II.A.	N.C.L.B. Title II A - Carryover	N.C.L.B. Title III	N.C.L.B. Title Itil - Carryover 	I.D.E.A. Part B, Basic	I.D.E.A. Part B, Summer I.D.E.A. Part B, Preschool	I.D.E.A. Part B. Preschool I.D.E.A. Part B. Preschool - Canvover	Emergency Immigrant Education	Emergency minigram Education - Carryover Total U.S. Department of Education	Total Federal Financial Assistance
						1	1	2				•						

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

BOARD OF EDUCATION BOROUGH OF DUNELLEN

Schedule of Expenditures of State Financial Assistance, Schedule B For the Fiscal Year Ended June 30, 2012

State Granton/Program Title State Department of Education: Gannari Finde	Grant or State Project Number	Grant Pariod	Award Amount	Balance July 1, 2011	Adjustments	Cash Received	BUDGETA Disbursements	BUDGETARY EXPENDITURES Accounts sements Payable Encumb	ITURES Encumbrances	I ota	Repayment of Prior Years' Balances	Balance - Accounts L Receivable	Balance June 30, 2012 ints Deferred C table Revenue G	2 Due to <u>Grantor</u>
General Funds. Equalization Aid Equalization Aid Special Education Aid Extraordinary Aid	12-495-034-5120-078 11-495-034-5120-078 12-495-034-5120-089 12-100-034-5120-473	7/1/11-6/30/12 7/1/10-6/30/11 7/1/11-6/30/12 7/1/11-6/30/12	\$ 4,312,826.00 4,431,149.00 645,846.00 98,445.00	\$ (446,947.00)	: <del>()</del>	\$ 3,836,924.00 446,947.00 645,846.00	\$ 4,312,836.00 645,846.00 98.445.00	i 49-	i 49-	\$ 4,312,836.00 - 645,846.00 98,445.00	€>	\$ (475,912.00) \$		,
Extraordinary Aid 11-100-034-5120-473 TPAF Wage Freeze Ald February Contribution 12-100-034-5095-002 Reimbursed TPAF Social Security Contribution 11-100-034-5695-002 On-Behalf TPAF Pension Contributions 11-100-034-5695-003	11-100-034-5120-473 ultor 12-100-034-5095-002 ultor 11-100-034-5095-002 12-100-034-5095-001	7/1/10-6/30/11 7/1/11-6/30/12 7/1/11-6/30/12 7/1/10-6/30/11	127,523.00 13,622.00 493,694,92 486,433.61 660,092.00	(127,523.00) (6,811.00) 79.62	,	127,523.00 6,811.00 493,694.92 660,092.00	493,694.92 79.62 660,092.00			493,694,92 79,62 660,092,00	· ·		1	
Total General Funds Special Revenue Funds: New Jersey Nonpublic Akt. Handrapped Services:				(581,201.38)	1	6,217,837.92	8,210,993,54			6,210,993.54		(574,357.00)		
Examination and Classification Total Special Revenue Funds Dabl Service Funds: Debt Service Aid - State Support Total Debt Service Funds	11-10b-034-5120-066 7/H/0-6/30/11 12-100-034-5120-017 7/H/1-6/30/12	7/1/10-6/30/11	2,232.00	1,116.00		204,698.00	204,698.00	·		204,698,00	1,116.00		•	
Enlerprise Funds: State School Lunch Program State School Lunch Program	12-100-010-3350-023	7/1/11-6/30/12 7/1/10-6/30/11	6,202.08 5,233.52	(259.31)	,	5,879.26 259.31 6,138.57	6,202,08		·	6,202.08		(322.82)		
Total All Funds				\$ (580,344.69)	·	\$ 6,428,674.49	\$ 6,428,674.49 \$ 6,421,893.62	1	· •	\$ 6,421,893.62	\$ 1,116.00	\$ (574,679,82)	69	,

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

#### NOTES TO SCHEDULES OF EXPENDITURES OF AWARDS AND FINANCIAL ASSISTANCE YEAR ENDED JUNE 30, 2012

#### Note 1: General

The accompanying schedules of expenditures of awards and financial assistance present the activity of all federal and state programs of the Borough of Dunellen School District Board of Education. The Board of Education is defined in Note I:B. to the Board's basic financial statements. All federal awards and state financial assistance received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

#### Note 2: Basis of Accounting

The accompanying schedules of expenditures of awards and financial assistance are presented using the budgetary basis of accounting with the exception of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Notes I:E and Note I:F. to the Board's basic financial statements. The information in the schedules is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in the schedules may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### Note 3: Relationship to Basic Financial Statements

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison statements or schedules are presented for the general fund and special revenue fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The general fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the one or more deferred June state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes payments are not recognized until the subsequent year due to the state deferral and recording of one or more June state aid payments in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The special revenue fund also recognizes the one or more June state aid payment in the current budget year, consistent with N.J.S.A. 18A:22-44.2.

# NOTES TO SCHEDULES OF EXPENDITURES OF AWARDS AND FINANCIAL ASSISTANCE YEAR ENDED JUNE 30, 2012 (CONCLUDED)

#### Note 3: Relationship to Basic Financial Statements (Continued)

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$(28,965.00) for the general fund and \$(397.63) for the special revenue fund. See the Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the GAAP basis of accounting for the general and special revenue funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as follows:

	<u>Federal</u>	State	<u>Total</u>
General Fund	\$197,457.62	\$6,181,948.92	\$6,379,406.54
Special Revenue Fund	519,294.38	2,735.00	522,029.38
Debt Service Fund		204,698.00	204,698.00
Food Service Fund	258,037.18	6,202.08	<u>264,239.26</u>
Total Awards and Financial			
Assistance	<u>\$974,789.18</u>	<u>\$6,395,584.00</u>	<u>\$7,370,373.18</u>

#### Note 4: Relationship to Federal and State Financial Reports

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

#### Note 5: Other

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the state on behalf of the district for the year ended June 30, 2012. TPAF Social Security Contributions represents the amount reimbursed by the state for the employer's share of social security contributions for TPAF members for the year ended June 30, 2012.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

#### Part I – Summary of Auditor's Results

#### **Financial Statement Section**

A)	Type of auditor's report issued:	Unqualified
B)	Internal Control over financial reporting:	
	1) Material weakness(es) identified?	yesX_no
	2) Were significant deficiencies identified that were not considered to be material weaknesses?	yes <u>X</u> no
C)	Noncompliance material to basic financial statements noted?	yesX_no
Fee	leral Awards Section	
D)	Dollar threshold used to determine Type A programs	\$300,000.00
E)	Auditee qualified as low-risk auditee?	yes_X_non/a
F)	Type of auditor's report on compliance for major programs	Unqualified
G)	Internal Control over compliance:	
	1) Material weakness(es) identified?	yesX_no
	Were significant deficiencies identified that were not considered to be material weaknesses?	yesX_no
H)	Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133 (section .510 (a))?	yesX_no
I)	Identification of major programs:	
	CFDA Number(s)	Name of Federal Program or Cluster
<u>.</u>	84.027	IDEA Part B, Basic
	84.173	IDEA Preschool
	84.010A	NCLB Title I

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

Part I – Summary of Auditor's Results (Continued)

#### **State Financial Assistance Section**

J)	Dollar threshold used to determine Type A Programs	\$300,000.00
K)	Auditee qualified as low-risk auditee?	X_yesnon/a
L)	Type of auditor's report on compliance for major programs.	<u>Unqualified</u>
M)	Internal Control over compliance:	
	1) Material weakness(es) identified?	yes X_no
	2) Were significant deficiencies identified that were not considered to be material weaknesses?	yes <u>X</u> no
N)	Any audit findings disclosed that are required to be reported in accordance with N.J. OMB Circular 04-04?	yes <u>X</u> no
O)	Identification of major programs:	
	GMIS Number(s)	Name of State Program
	12-495-034-5120-078	Equalization Aid
	12-100-034-5120-089	Special Education Aid
	12-100-034-5095-002	Reimbursed TPAF Social
		Security Contribution
		Participa - 1904

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012 (CONTINUED)

Part 2 - Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with Chapter 5.18 of Government Auditing Standards.

Not Applicable

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012 (CONTINUED)

Part 3 - Schedule of Federal Awards and State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major federal and state programs, as required by OMB Circular A-133 and New Jersey OMB's Circular 04-04.

Not Applicable

#### SUMMARY SCHEDULE OF PRIOR-YEAR AUDIT FINDINGS AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT FOR THE YEAR ENDED JUNE 30, 2012

This section identifies the status of prior-year findings related to the basic financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of Government Auditing Standards, U.S. OMB Circular A-133 (section .315 (a) (b)) and New Jersey OMB's Circular 04-04.

STATUS OF PRIOR YEAR FINDINGS

Not Applicable